***Mostafa***

*Accountant*

*26rdFebruary1994,Alexandria,Egypt*

***Address:*** *Dubai*

***E-mail:*** [*Mostafa.384728@2freemail.com*](mailto:Mostafa.384728@2freemail.com)



***Objective:***

*I'mpresentingthisresumetogainmoreexperiencesfromyourfield,upgrademycareer, facenewcha****l****enges,andachievemyowngoalsthatthemostimportantoneistomake myfamily'slifebeter.*



***Education:***

* *BScinCommercial,AccountingDepartment.*
* *GraduatedfromAl-AzharUniversity,Cairo,Egypt(2012:2017)*
* *GraduatedinJuly2017.*
* *Grade:Good*



***ComputerSoftware:***

*- ICDL(Word,Excel,PowerPoint,Access,Outlook)*



***LanguageandCourses:***

* *Arabic(Native)*
* *English(Good)*
  + *CertificatedfromMinistryofDefenseLanguageInstitute,ModliAlexandria.*
* *QualifiedAccountingDiploma,Alexandria (2017)*
  + *Grade(VeryGood)*



***Personalexperience:***

*-* ***Cashier****atJo****l****ibeRestaurantinAL-AIN,UAE.*

*o Achievedsalesgoalsthroughproductrecommendationstoguests.*

*1*

* + *Assistedwiththeflowofguestsbytakingfoodanddrinkordersasneeded.*
  + *Cashhandlingandendofdayrevenuereconciliationandapplicablepaperwork.*
* ***Cashier****atAL-AINMa****l****IceSkating,UEA*
  + *Responsibleforhandlingcashandcreditcardpayments.*
* ***CalCenter****atEccoOutsourcingCompanyinBorgAl-Arab,Alexandria,Egypt.*
  + *Receivinganddealingwitha****l****initialcustomercommunications*
  + *Providingaccurateinformationandadvice*
  + *Guidinga****l****customerissuestoasatisfactoryconclusion*
  + *Fo****l****owinguponongoingcustomercasesandcommunicatingprogressto managementandcustomer.*
* ***SalesIndoor****atAl-NileTravelAgentinAlexandria,Egypt.*
  + *IntroductiontoTravel,Tourism,andHelpingCustomerstoSelectBestFlights.*
  + *Forginglongtermandpositiverelationshipswithnewandexistingcustomers.*
  + *Responsibleforco****l****ectingandrecordingdepositsandfinalpayments.*



***PersonalSkils:***

* *AbilitytocreateaspiritofCooperation.*
* *Workunderpressure.*
* *Abletohelpcustomersfindwhattheywant.*
* *Abletopromoteastoreanditsproductsthrougheffectivemarketing*

*2*

*- Readyandabletoworkindividua****l****yorwithinateamenvironment*



***PersonalInformation:***

* *DateofBirth:26rdFebruary1994*
* *Nationality:Egyptian.*
* *MaritalStatus:Single.*
* *MilitaryService:Exempted.*



***ActivitiesandInterests:***

* *MemberofFederationofFacultyofCommerce,Al-AzharUniversity,Cairo,Egypt (2013:2016)*
* *VolunteerandMemberatSonaaEl-HayahAssociation,Cairo,Egypt(2012:2016)*
* *FormerandOrganizeratMarathonEl-Agamy,El-Agamy,Alexandria,Egypt(2015).*
* *TheaterActoratEzzDekhilahSteelCompanyClub,El-Agamy,Alexandria,Egypt(2015).*
* *VolunteeratRESALACharityAssociation,Cairo,Egypt(2012:2014).*

*3*