**CURRICULUM VITAE**

**SAJID KHAN**

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**OBJECTIVE**

* To work in an organization where I use my skills and knowledge to deliver value added result as well as further enhance my learning and develop my career in the field of human resource management.

**EDUCATION QUALIFICATION**

* Completed“**MBA - HR**” from **“Jamia Hamdard – Hamdard University Delhi ”** with aggregate of 72.39 %, During 2016-18.
* Completed “**BCA”** from “**Suresh GyanVihar University”** with aggregate of “**7.38/10**”, During 2013-16.
* **S.S.C** with “81.80%” from **“International Indian School Jeddah, Saudi Arabia”- 2013**
* **H.S.C**  with “60%” from **“International Indian School Jeddah, Saudi Arabia”- 2011**

**PROJECT**

* Implemented Car Showroom Website in 12th Standard using HTML and Java Script.
* Completed minor project in unity and graphics using Photoshop.
* Completed online complaint system in php.
* Completed online hospital management system in php.

**INTERNSHIP**

* Completed 1 month summer internship training **from NSPL Jaipur on Drupal website development.**
* Completed 6 months industrial training from **KEPTBUG Technology, Noida.**
* Completed 45 days of summer internship training on **Capital Budgeting** from a CA firm.

**ACHIVEMENTS**

* Participated in interschool Volleyball championship.
* Got first prize in the Kabbaddi in bellicose 2014.
* Awarded First position in SSC Exam 2013 from CBSE board.
* Participated in Android Workshop.
* First Position in Type up Competition.

**TECHNICAL SKILL**

* Operating System: Window 7,8,10.
* Data Entry Speed.
* MS office – Word, PowerPoint & Excel.
* Programming Language: HTML, CSS.

**HOBBIES**

* Watching Movies
* Body Building
* Writing Stories
* Playing Volleyball, Basketball, Kabbaddi &Badminton
* Internet Surfing

**PROFESSIONAL SKILLS**

* Strong leadership & Motivational skills.
* Ability to handle pressure.
* Excellent in communication in written n verbal.
* Ability to handle & manage the team.
* Good conflict resolution ability.

**PERSONAL DETAILS**

* **Father’s Name: -** Mr. Sattar Khan
* **Date of Birth: -** 15/08/1995
* **Nationality:-** Indian
* **Marital Status: -**  Single
* **Language Known: -** English, Hindi, Urdu, Arabic
* **Passport no. -.** R3870792

**DECLARATION**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

PLACE: - Sharjah- UAE **(SAJID KHAN)**