****CURRICULUM VITAE**

**GREAT**

**Email:** **great.386462@2freemail.com**

**Dubai - U.A.E**

**SALES REPRESENTATIVE**

**OBJECTIVES:**

To enhance my knowledge which I acquired with my experience and at the same time where I can utilized my skills in problem solving and motivating the prospect goals and challenges in every aspect within me that I may become more productive person and better employee.

**PROFESSIONAL STRENGTHS:**

* Flexible, attention to detail and ability to learn quickly
* Possess excellent listening and responding skills
* Ability to handle multiple tasks and solve customer queries efficiently
* Possess good sales and customer service skills
* Excellent administrative and organizational skills
* Ability to maintain basic knowledge of products, pricing, promotions, procedures, and other important issues
* Highly initiative to manage a busy workload without close supervision

**EMPLOYMENT BACKGROUND**:

* **Worked as a Sales Representative with DNL Fashions Nigeria ( 3 years)**

**DUTIES AND RESPONSIBILITIES:**

* Expand market penetration by building effective customer relations.
* Create and execute appropriate marketing plans in order to solicit business.
* Service both existing and prospective accounts.
* Perform presentations and demonstrations of products.
* Make telephone calls to prospective customers in order to provide product information.
* Develop effective proposals and quotations.
* Coordinate sales efforts by maintaining liaison with different departments.
* Meet personal sales goals by employing workable sales strategies.
* Assisted in identifying target markets for sales teams.
* Provided support in soliciting customers by calling them and setting appointments.
* Maintained customers’ records in databases.
* Assisted in monitoring competitor activity and conducting market research.
* Recorded customers’ orders and assisted in carrying out marketing campaigns.

**PERSONAL DETAILS:**

* + Gender : Male
	+ Marital status : Single
	+ Date of Birth : 14-01-1990
	+ Nationality : Nigerian
	+ Visa status : Tourist Visa (Long Term)
	+ Language : English

EDUCATIONAL CERTIFICATIONS:

* Bsc ( Forestry & Environmental Management)

**DECLARATION:**

I certify that the above information are true and correct to the best of my knowledge and ability. If given a chance to serve you. I assure you that I will execute my duties for the total satisfaction of my superiors.