**Name : EL MOULI**

**Email:** [**elmouli.388196@2freemail.com**](mailto:elmouli.388196@2freemail.com)

**Training and Work experience:**

Designation**: IP Paralegal, February 2016 -Present**

Job Profile:

* Advising on the protection, registration including prosecution of trademarks, patents, copyrights and designs for GCC countries.
* Management of client’s portfolios including protection and enforcement with overall responsibilities of client cases from instruction to completion.
* Providing legal advice and counsel on assignments and licensing and other intellectual property.
* Conducting full availability searches and providing a legal opinion on the registrability of trademarks.
* Conducting watch services for published trademarks.
* Preparing publication, registration and all forms related to trademarks.
* Issuing notices in stages like filing, acceptance/ rejection, publication, opposition and registration.
* Translation of legal documents from English to Arabic and vice versa.
* Company representative at The UAE trademarks and patents departments.
* Knowledge of trademarks, designs and patents UAE online prosecution.
* Submission of Trademarks applications and management of Trademarks portfolio.
* Preparing trademarks, patents & designs applications and filing them using the UAE trademarks & patents online system and following up their progress till final registration and issuance of the relative certificates.
* Maintenance of intellectual property titles by effecting renewals and annuities.
* Working on both non-contentious and contentious matters, including attending hearings and handling oppositions on behalf of clients.

Company and location **: JAH & CO. IP (Head Office)Doha – Qatar**

Designation **: Trademarks Consultant, February 2015 - January 2016**

Job Profile :

* Providing pre-filing advice to a range of clients.
* Providing trade mark clearance searches and advising clients accordingly.
* Filing and prosecution of trade mark applications.
* Registration of trademarks, patents and designs.
* Advising clients in relation to other IP matters.
* Assisting with the further development of the trademarks practice.
* Providing legal advice and counsel on assignments and licensing and other intellectual property.
* Conducting full availability searches and providing a legal opinion on the registrability of trademarks.
* Maintenance of intellectual property titles by effecting renewals and annuities.
* Conducting watch services for published trademarks and patent.
* Preparing of trademarks, patents and designs applications.
* Preparing publication, registration and all forms related to trademarks.
* Issuing notices in stages like filing, acceptance/ rejection, publication, opposition and registration.
* Translation of legal documents from English to Arabic and vice versa.

Company and location: The**Moroccan** [**High Planning Commission**](https://en.wikipedia.org/wiki/Haut_Commissariat_au_Plan)

Designation **: Statistical officer ,15th August 2014- 20th September 2014**

**Academic Qualifications:**

* Faculty of Arts and Humanities of Ain Chock Casablanca**:** BA degree in English Literature 07-2014.
* Faculty of Arts and Humanities of Ain Chock Casablanca: Associate’s degree in English Studies 07-2013.
* Ibn Sina High School: Baccalaureate Literary 06-2011

**Conferences:**

INTA – Company conference delegate: May, 2018 (Seattle-USA)

INTA Middle East and Africa –Company Conference delegate: December, 2018 (Dubai- UAE)

**Additional Skills:**

* Instrumental in arranging for country visit and meeting existing clients and also assist in sourcing potential clients for the firm various offices.
* Willing to work hard in a team environment.
* Ability to listen to the concerns of others.
* Constantly measuring own performance against set expectations.
* Have a pro-active work ethic.
* High degree of integrity and professionalism.
* Able to work on own initiative and unsupervised.
* Experience with Microsoft office Suite e.g Word, Excel, Power Point and Outlook.
* Holding a UAE driving license.

**Languages:**

* Classical Arabic: Perfect
* English: Fluent
* French: Communication
* Tamazight: Fluent