

2017-03 -

2018-04

2016-02 -

2017-03

2014-08 -

2015-10

**Anokhitha**

**Email:** **anokhitha.388639@2freemail.com**

Advanced Tax Analyst



**Summary**

Advanced Tax Analyst with MBA (Finance) and 3+ years of experience. Seeking to leverage my technical and professional expertise to learn and grow in the new role at your company.

**Experience**

**Advanced Tax Analyst**

***Ernst &Young, Bengaluru, India***

-Trained New Joiners on the process and signed off on their work - Conduct group classes on the process to juniors in team.

-Team Coordination and conduct Team presentations during meetings.

-Review and sign off on the Quarterly reviews on the payroll sheet of assignee's.

* Global compensation and payroll data collection for multiple clients and reconciling it.

-Sign off on the W2 Forms filled by the team and sends it to On shore Teams in USA during year ends.

* Payroll Reporting and preparation of Balance sheet.
* Coordination with the assignee's.
* Preparation of Payroll instructions and tracking.
* Preparation of Tax Payments and processing.
* Following up with the different sources to gather compensation data on regular bases.
* Respond to tax teams requests and queries.
* Reporting compensation data in the year end to the Tax teams for filing tax returns.

**Achievements:-**

-Won Extra Miller Award for Quality of work Q4

**Transaction Processing Associate**

***Accenture India (AB Inbev-Captive Unit), Bengaluru, India***

* Job Transition done for the whole process from Belgium for 3 weeks.
* Tax Manual Payment processing for all the assignees travelling in Europe.
* Tracking the Tax Reimbursements from the Tax Authority and Assignees.
* Creating Purchase Requisition and Purchase Orders for the assignees travelling within Europe and USA for the Mobility Process.
* Preparing the International Mobility Tracker for maintaining all the assignee data travelling within Europe and Frequent Traveler and preparing deck monthly.
* Preparing Legal Compliance Report monthly.

**Achievements:-**

-Won award for Excellence in work for Q1,Q2,Q3

**Advanced Tax Analyst**

***Ernst &Young, Bengaluru, India***

* Analyzing compensation data of US touching and Third country national assignee's.
* Global compensation and payroll data collection for multiple clients and

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 **Personal Info**

**Date of birth**

1991-02-04

**Marital status**

Single

**Citizenship**

Indian

 **Core competencies**

Project Management

Problem Solving

Team Management

Report and Documentation

Training and Development

 **Languages**

English

Hindi

2012-05 -

2014-07

2009-06 -

2012-06

2019-02

2019-02

2012-04

reconciling it.



* Preparing Shadow payroll reports, Year to date reports & providing it to country specific tax teams on monthly bases.
* Respond to tax teams requests and queries on Tax Reports
* Matching Year to date compensation data collected with W2 Box-1.
* Performing independent research on compensation reports quarterly and communicating findings to seniors.

**Achievements:-**

-Won Spot Award for Q1 2014

**Education**

**CMR Institute of Technology (CMRIT), Bengaluru**

* Master of Business Administration (Finance)
* First Class 63.15% with no history of back logs
* Prepared a project on : A study on Capital Structure of Overhaul Division (Hindustan Aeronautics Limited, Bengaluru)
* Coordinated and conducted Inter College Business Fests in campus.

**St. Aloysius College, Mangalore**

* Bachelors in Business Management (Finance)
* First Class 69.58% with no history of back logs.
* Took part in and won numerous prizes in various cultural programs and literary competitions.

**Certificates**

Tally ERP 9

Diploma in SAP FICO

Diploma in Business Computing