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|  C:\Users\INTEX1\Videos\New folder\Untitled-1.jpg  **Nisham**  Dubai, United Arab Emirate Nisham-389784@2freemail.com **Academic Synopsis** **Bachelor’s Degree** in  Business Management/Finance- University of Calicut. India **Master Diploma** in  Logistics / Supply Chain Management - Vskills Certifications. India**Certifications** - Tally ERP**Professional Skills** Retail Management Inventory Management Shrinkage Control Logistics & Supply Chain People Leadership Data Analysis Forecasting Mathematical Skills**Computer Proficiency** SAP Material Management Tally ERP MS Office  Spreadsheets Web and Social Media Skills**Personal Dossier**  D. O. B : 10-05-1987Nationality : Indian Civil Status : Married Driving License : Indian  **Language Proficiency** English - Full Proficiency  Arabic - Working Proficiency Hindi - Native Proficiency  |  **Professional Synopsis** Dedicated Asst. Store Manager with a versatile experience in Retail Management, Logistics and Supply Chain domains. Well-versed in directing personnel, monitoring sales and budgets, creating effective retail environment and using sales strategies to boost sales. Extensive experience in inventory management and shipment processing. **Employment Recital****Assistant Store Manager (Food & Beverage)**  M.H. Alshaya International Trading Company, Riyadh, Saudi Arabia - May 2014 to December 2018 * Instruct staff on appropriately handling difficult and complicated sales
* Train and develop new associates on the POS system and key sales tactics.
* Generate repeat business through exceptional customer service.
* Schedule and lead weekly shop meetings for all employees.
* Increases profits through effective sales training and troubleshooting profit loss areas.
* Plan budgets and authorize payments and merchandise returns.
* Conduct stock inventories once per month
* Recognize and reward outstanding work performance to cultivate a positive and collaborative customer service culture
* Interview job candidates and make staffing decisions.
* Share best practices for sales and customer service with other team members to help improve the shop’s efficiency.
* Work with the management team to implement the proper division of responsibilities.
* Actively pursue personal learning and development opportunities.
* Handle all customer relations issues in a gracious manner and in accordance with company policies.
* Supervise and direct all merchandise and transfer processing

 **Supply Chain Analyst** Forsan Foods & Consumer Products Co. Ltd. Riyadh, Saudi Arabia- September 2010 to March 2014* Create processes and methods to gather supply chain data
* Collecting and analyzing supply chain data
* Recommending improvements to boost performance and reduce costs
* Coordinating with other professionals to implement changes and new systems
* Analyze data to identify problematic areas and suggest improvements
* Develop requirements and standards (e.g. packaging, procurement, delivery)
* Oversee inventory procedures
* Discover the most cost-effective shipping modes and schedules
* Evaluate vendor operations (e.g. freight forwarders) according to quality standards
* Help foster trusting relationships with business partners
* Collaborate with IT professionals to implement effective systems
* Track KPIs and report on supply chain’s performance

 **Accountant** Lotemp Systems. Cochin, India- December 2007 to May 2009 **Common Skills** Time Management Good Team Player Quick Learner Self Motivated Efficient Planner & Organizer Communications Skills  Influencing & Interpersonal Skills |

**Declaration:**

 I do hereby declare that the above furnished details are true and fair to the best of

 my knowledge and belief. I shall do my best to please you in the discharge of my duties.

 **Nisham**