

**Rizwan**

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**CAREER OBJECTIVE:**

To seek a challenging and responsible position in a professionally managed organization, where I can contribute my skills and efforts for the continued growth of the company, colleagues and myself.

**EMPLOYMENT HISTORY:**

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| --- | --- | --- | --- |
| **YEAR** | **POSITION** | **COMPANY** | **COUNTRY** |
| 2011 AUG- 2018 AUG (7 YEARS) | QUANTITY SURVEYOR ENGINEER | SAUDI BINLADIN GROUP (SACODECO) | RIYADH-SAUDI ARABIA |
| 2010 AUG- 2011 JUL (1 YEAR) | QA/QC ENGINEER | SAUDI BINLADIN GROUP (SACODECO) | RIYADH-SAUDI ARABIA |
| 2009 JUNE- 2010 JUL (1 YEAR) | SITE ENGINEER | SPAN DESIGN & DEVELOPMENT (ARCH+ ENGINEERS) | BANGALORE- INDIA |

**PROFESSIONAL EXPERIENCE:**

**SAUDI BINLADIN GROUP (SACODECO):**

1. **QUANTITY SURVEYOR ENG. – (AUG-2011 to AUG-2018):**

 **MAJOR PROJECTS:**

1. **Princess Noura University Project -Ministry of Education *(2 Colleges, Single Housing, Married housing, Stadium, School building, Parking, External works)***
2. **KSA-Riyadh King Saud Bin Abdul Aziz University For Health & Science-Saudi National Guard *(Children Hospital 488 beds – 4 colleges-Research building- Administration Building-convention Centre-Central lab-GRC work, External works)***
3. **KSA-Riyadh CMA Tower Project -King Abdullah Financial Center *(76 floors High Rise Building-385m height)***
4. **KSA-Riyadh Royal Palaces *(5 palaces with all utilities)***
5. **KSA- Riyadh-Diriyah Rosa Farm project *(Mud House, Mountain House, Gymnasium, Pool Building, Staff Building, Boundary walls, Main gates, Guard rooms, Main villa Etc.)***

**Key Responsibilities:**

* Preparation & recommendation of progressive & interim payment certificate.
* Review of project drawings and specification & Preparation of Bill of Quantities related to structural and **finishing works.**
* Evaluates site works and materials on site and included in the contractor’s payment requests
* Checking & Preparing weekly, monthly site progress reports
* Checking executed construction work approved by consultant in order to claim monthly invoice.
* Undertake cost analysis of project works, preparing cash flow reports.
* Preparing subcontractor bills & verifying subcontractor’s payments
* Ensure that any main contract entered into have terms and conditions that are appropriate for company, with commercial risks identified.
* Quantity take-off, re-measurement/site measurements as required
* Reviewing & revising re-measured contracts at the time of completing the project.
* Monitoring contractual letters, addendums & claim.
* Preparation of variation orders/change order for additional scope of works.
* Track changes to the design and/or construction work and adjusting budget projections accordingly.
* Liaise with the client, consultants and other construction professionals, such as site managers, project managers and site engineers.
* Ensure effective interaction between the commercial team and the operational site teams.
* Following up on approved payment certificates, invoices etc.
* Preparing tender documents, contracts, and other documentation
1. **SAUDI BINLADIN GROUP (SACODECO):**

**QA/Q.C ENGINEER – (AUG-2010 –SEP-2011)**

**Key Responsibilities:**

* Performing daily inspection & test material to achieve the quality of construction required in the drawing & specification for all work under the contract document
* Preparing work inspection request report & submit to consultant to check the work on site.
* Control & monitoring all activities following method of statements & quality management.
* Responsible in quality & workmanship of every activities through the knowledge of all phase of engineering (Civil, architectural etc)
* Coordinate with consultant representative for inspection & meeting about quality problems
* Carryout internal audit as scheduled in project quality plan.
1. **SPAN DESIGN &DEVELOPMENT (ARCHITECTS &ENGINEERS)**

**SITE ENGINEER – (2009 JUNE -2010 JULY):**

**Key Responsibilities:**

* Preparing daily progress report of site work
* Day-to-day management of the site, including supervising and monitoring the site labour force and the work of any subcontractors;
* Planning the work and efficiently organizing the plant and site facilities in order to meet agreed deadlines
* Checking plans, drawings and quantities for accuracy of calculations
* Resolving any unexpected technical difficulties and other problems that may arise.
* Preparing reports as required

**COMPUTER PROFICIENCY:**

**Packages** : Microsoft office (MS excel, MS Word, MS power point)

**Planning** : Primavera Project Planner-P6

**Designing :** Staadpro

**Drafting** : AutoCAD-2016

**Operating system :** WINDOWS -10/8/7/Xp

**AREA OF INTEREST:**

* Estimation and cost controlling
* Planning work
* Design of RCC and steel structures.

**PERSONAL DETAILS:**

 Qualification - Bachelors of Engineering (CIVIL)

Date of birth - 26-01-1988

Gender - Male

Marital Status - Married

**Driving License** - LMV (**Saudi Arabia** & India)

Nationality - Indian.

Languages know Languages - **English, Urdu (Speak, Write & Read), Arabic (Speak), Hindi**