

**MOHAMED**

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**Objective:**

To obtain a challenging career in Finance Department at a professional and dynamic organization and to use my professional skills both for my personal benefit and for the growth and development of the company.

**Summary**

1. Sound exposure in Accounting Procedures by more than **3+ years** of experience
2. **SAP** (financial Module)
3. Has Ability to deal with people diplomatically and willingness to learn.
4. HighlyOrganized,Dependable,Self-Motivated,Responsible and hardworking.
5. Ability to handle all aspects of Accounts up to finalization.
6. Proven ability to work within deadline and implement company policies.

**Professional Experience:**

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| **Company** | **Accenture Solutions Private Limited(Chennai)** |
|  |  |
| **Designation** | General Accounting Associate |
|  |  |
| **Duration** | More than **1** Year |
|  |  |
|  | Accounts Receivable & Payable |
|  |  |
|  | General Ledger & petty Cash transactions |
|  |  |
| **Work profile** | Payroll preparation and its disbursement |
|  |  |
|  | Banks & Related party Reconciliation |
|  |  |
|  | Assets Management |
|  |  |
|  | Financial Reporting & Budgeting |
|  |  |

**Previous Experiences:-**

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| --- | --- | --- |
| **Company** | Shahul Agengy |  |
|  |  |  |
| **Designation** | Accountant |  |
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| **Duration** | 2+ years |  |
|  |  |  |
|  | Maintaining books of accounts from journal entries |  |
|  |  |  |
|  | Reconciliation of inventory with books maintained at store and accounts |  |
| **Work profile** |  |  |
| Reconciliation of daily cash and credit sales, petty cash transactions. |  |
|  |  |
|  |  |  |
|  | Preparation of Bank & Branch Reconciliation Statements |  |
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|  | Preparation & submission of Monthly financial Reports. |  |

**Areas of experience: in Detail**

* **Accounts receivables/payable:** experience in dealing with 300 plus suppliers for theirpayment according to their various credit periods and debt collection from our customers those have credit facilities.
* **Related Party Reconciliation:** Expertise in reconciliation of related party ledgers.
* **Asset Management:** Preparation and maintenance of all information related to assetsand recording them to Company Assets management System.
* **Finalization works**: Liaising and co-ordination with internal auditors for periodicalaudits, proficiency in preparation of various types of schedules for our external Auditors in connection with finalization.
* **Financial Reporting:** Well knowledge in the preparation and presentation ofFinancial Reports and Budgets required for Management.
* **Other Accounts Works:** Exposure in other areas such as Cash Management, Bankreconciliation, Credit Card reconciliation, Annual Stock taking, Non mercantile Accounting etc.

**Educational Qualification:**

* Completed B.Com in Shree Raghavendra Arts and Science College, Keezhamoongiladi, Chidambaram - 2017.

**Technical Knowledge:**

* Certified in TALLY ERP.9 with VAT
* Proficient in MS OFFICE
* SAP ERPR/3(Financial, Retail, Logistics)

**Personal profile:**

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| Date of Birth | : 05-07-1996 |
| Marital Status | : Single |
| Religion | : Islam |
| Nationality | : Indian |
| Languages Known | : English,Tamil |
| Visa Status | : Visit Visa valid till September ’30, 2019 |