**CURRICULUMVITAE**

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**Talha**

**Email:** **talha-392802@2freemail.com**

**Career Objectives:**

* To work in an organization where I can utilize my skills and knowledge for the growth and development of the Organization.
* Hard working & achieving goals in all aspects.
* Achievement is prosperity in life.

**Personal Skills:**

* Excellent organizational and Interpersonal Communication Skills
* Energetic and Enthusiastic
* Can communicate fluently in English, Urdu, Hindi and Marathi.
* Good team worker and very co operative
* Ability to produce quality result in time.

**Education Qualification:**

* **10th SSC Board (English)**

Institution: Maharashtra Board.

* **12th HSC Board (English)**

Institution: Maharashtra Board.

* **B.Com Bachelor of Commerce(English)**

Institution: Jodhpur National University.

**Work Experience:**

* Worked as Sales Executive from**March 2011 to April 2014**.
* Worked as Sales Executive from **April 2014 to May 2019**.

**Computer Skill Profile:**

* All Operating System of Windows.
* Well operating knowledge ofMS-Office(MS- word, excel &Power Point).
* Basic computer skills & concept

**Strengths:**

* Good Communicational Skills.
* Dedicated and Hardworking
* Exceptional knowledge of Islamic studies.
* Thorough Knowledge of teaching at various levels and age groups.
* Strong verbal and Written Communication Skills

**Personnel Details:**

* Date of Birth: 21-Aug-1992
* Nationality: Indian
* Religion: Islam
* Gender: Male
* Marital Status: Single
* Language Known: English, Hindi, Urdu& Marathi
* Hobbies: Reading, Playing Cricket& swimming.

## NOTE: The above given information are true correct and complete to the best of my knowledge and belief.