

JEREMIAH

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**POST APPLY FOR: WAITRESS**

# CAREER OBJECTIVE

Outgoing waitress offering extensive knowledge of hospitality etiquette, food preparation, and superior service. Organized, independent professional offering 5years experienced in the food service industry. Detail-Orientated with strong time management skills and ability to learn new tasks quickly.

# EDUCATIONAL QUALIFICATION:

* Diploma in Philosophy (undergraduate)

# WORK EXPERIENCE

* + Worked as a waitress in a 4-star Hotel – Lagos , Nigeria ( 2016-2017)

# DUTIES AND RESPONSIBILITIES

Offer welcome drinks and beverages Fill water glasses and refill beverages. Offer appetizers

Take orders and provide information about menu items

Suggest menu items when requested by the customer

Replay patrons orders to the kitchen

Ensure that the order is prepared according to the menu

Ensure order quality and quantity prior to serving Serve meals and side dishes

Deliver Food carts to designated areas

Ensure that continued service is managed during the course of the meal

Keep a constant eye on the table to gauge needs and fulfill them immediately



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|  **PERSONAL DETAILS**DOB : 2 DEC 1999SEX : FEMALEMARITUL STATUS : Single NATIONALITY : NIGERIARELIGION : Christian LANGUAGES KNOWN : ENGLISH | **II) WORK EXPERIENCE**Worked as a waitress at Ocean basket Victoria island – Nigeria ( 2017-2018)**DUTIES AND RESPONSIBILITIES**Cleaned tables, removed dirty dishes, and replaced table linens.Replenished clean linens, glassware, silverware, and dishes.Supplied service staff with food. Served patrons with water, coffee, and condiments.Cleaned and polished furniture, shelves, walls, and equipment.Stocked refrigerators with bottled beer and wines.**COMPETENCIES**Hardworking and efficient.Able to learn new jobs/tasks quickly responsible and attentively.Can work under pressure**DECLARATION**I hereby declare that all the information provided above are true and correct of my knowledge and belief. |