DEEPAK Deepak-392851@2freemail.com

# PROFILE: MANAGER – FINANCE AND ACCOUNTS

 Manager Finance & Accounts with Dicitex Group of Companies

Executive Summary

Possesses overall 6 years of enriched work experience in Financial Environment and associated with Di ci tex Gr oup of Companies – Mumbai since April 2018 to June 2019, one among five big furnishing companies i n the wor l d a nd desi g na ted a s M a na g er - Fi na nce & Accounts.

Previously worked for more than 4.5 years with r eputed Chartered Accountancy Firms of New Delhi as Audit & Ta x M a na g er .

Now, seeking position of Accounts/Finance Manager or Chi ef Accounta nt or Accounts/Fi na nce Offi cer

# Proven Areas of Expertise Includes

* Fi nalization of books of accounts & closure
* Balance Sheet, P&L A/c & Consolidation
* Cash flow/ Fund flow statements
* Internal controls (IC/IFCs)
* Audit & Tax Compliance (TDS, Income Tax, GST/VAT/Sales tax Assessments)
* M IS Reporting, Budgeting & Cost

Management

* CM A Data, Project Report, QPR, & DP Statement for Ba nk Finance
* Stock/shares Valuation/Stock Statement
* Pr ofitability & Cost analysis
* Compliance with Accounting Standards, Ind. GAAP & IFRS
* Completion of Audit within time & filing of

various reports before due dates

* Assessments, Payments of taxes & Returns under Tax Laws
* Liaise with Statutory Auditor, Tax Auditor

a nd Internal Auditor

* Liaise with Bankers & other Stakeholders
* SOPs & KRA/KPI Reports
* Legal & ROC Compliance, filing of various Forms
* Timely Information to Management
* Replying notices/intimations etc of govt authorities/others
* Mentor the team to help achieve the set

goals/objectives

* Supervision of Accounts Team/Book keeping
* R eporting to CFO

# Professional Narrative with Dicitex Group of Companies

Company Profi l e: Di ci tex, one of the Top 5 Furnishings Mills in the world, having a turnover of INR 380 Cr, having 3 ultra-modern manufacturing units with a gross block of INR 450 Cr. The company is manufacturer and exporter of Home Textiles and made-ups (namely: Furnishings, upholsteries, embroidered dress materials, bed sheets and made-ups). Incorporated in 1999, the company is now one of the well-known brands in the world of furnishings as *Dicitex*.

# Key Enterprise Impact

* Pr epared & Finalized the Project Report for Plant Capitalization (INR 50 Crores) in Sep 2018 in co-ordination wi th M a na g ement, Di scussi on wi th CFO & Submi ssi on to Ba nk for Fi na nce
* Key person to ensure compliance to accounts, audit & tax (revised tds returns from 2007-08 to 2017-18 a gainst huge demand raised and hence ensured compliance & a s of now, no fur ther dema nd exi sts)
* Key per son to ensur e pr oper Impl ementa ti on & Compl i a nce to GST

Work Synopsis in CA Firms:

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| --- | --- | --- |
| SN | Client | Assignment & Role-Scope of Work |
| 1 | i2k2 Networks Pvt Ltd*(IT-Cloud Hosting Services)* | Assurance Services-Statutory Audit & Tax Audit (Team Leader)* Review of Financial statements
* Certification of Forex reinstatement

•Analysis of receivables & payables (aging of debtors & creditors)* ICFR Testing & operating effectiveness of the Key Internal Controls
* Verification of financial expenses & their Capitalization as per AS
* Tax Audit & Transfer Pricing Assignments
* Physical Stock Verification & Stock Take
* Review Inventory Valuation & Inventory Management Policy
* Compliance with Accounting Standards, IFRS & Company Laws
 |
| 2 | ROI Mantra Pvt Ltd*(Digital Marketing & SEO)* |
| 3 | Children Book Trust*(Charitable Trust since 1957)* |
| 4 | Sahni Fashions Pvt Ltd*(Garment manufacturer)* |
| 5 | Line Communications Pvt Ltd(*Event Management services)* |
| 6 | Debbas Group of Companies (*Subsy of Debbas Holding SAL)* (LED Commercial & Office Lighting manufacturer) | Internal Audit (Internal audit head)* Internal controls over Purchase, Expenses, Fixed Assets & Capex.
* Critical business processes review
* Compliance to Income Tax, Excise Duty, Custom Duty, Service Tax,

TDS, VAT, EPF, ESI, etc. |
| 7 | Parijat Industries Pvt Ltd (*pharmaceuticals production)* | CCP & Valuation (Team Leader)* Draft, Finalize, Implement & Review of Credit Control Policy (CCP)
* Valuation of Shares
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Previous Work Experience Details

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Duration |  |  | Company |  |  | Designation |  |
| Nov2017-Mar2018 | SGAP & Co., CA Firm, New Delhi | Audit & Tax Manager |
| May2013-Jul2017 | Davinder Parkash & Co., CA Firm, Delhi | Article/Paid Assistant to Assistant Manager |

Educational Qualification

* Cha r ter ed Accounta nt (CA) in 2017 from ICAI, New Delhi with 52% Gr-I & 55% Gr-II
* CA I P CE from the Institute of Chartered Accountants of India, New Delhi with 67% in Gr-I & 50% in Gr-II
* CA CP T from the Institute of Chartered Accountants of India, New Delhi with 65%
* 12 th from HSEB (Gov t. of N epal) with 76%

finance & accounts dept. of the

group

* Dealing with Auditors, Fund managers, banks/ NBFCs.
* Legal & organizational

compliances, Administration

* An exemplary speaker
* Ability to work under pressure

of the

functioning

Overall

working with CFO

Budgeting & periodical review MIS reporting

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Other Areas of Work

* Project planning, Forecasting, Financial planning closely
* 10 th from SLCEB (Gov t. of N epal) with 7 6 %

# Computer Proficiency & Management Skills

* 2 0 0 hours of Adv anced I nformation Technology Training from ICAI
* 3 0 days training on General Management & Communications Skills from ICAI
* Well versed with M S Office, M S Excel and M S P owerP oint
* Advanced Knowledge of Tally ERP 9 , Busy, Computax, Genius, etc.

# Personal Strengths

* Leadership Quality , Excellent Communication Skills
* Possess analytical abilities and learning instinct.

# Personal Details

* Date of birth: 24th May 1991