***OGUNBIYI OLUWASEYE ISAAC***

***APPLICATION FOR THE POST OF DATA ANALYST***

*PERSONALINFORMATION*

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| ***Gender*** | ***:*** | ***Male*** |
| ***DateofBirth:*** | ***02/09/1988*** |
| ***Nationality*** | ***:*** | ***Nigerian*** |
| ***MaritalStatus:*** | ***Single*** |
| ***Language*** | ***:*** | ***English*** |
| ***Email*** | ***:*** | ***Isaac-392888@2freemail.com*** |
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| ***VisaStatus*** | ***:*** | ***Visiting/Tourist*** |

*CAREEROBJECTIVE*

*Seeking a position that offers an opportunity for personal growth and development,*

*And to make effective and appreciable contributions towards in stitutional and*

*Manpower development.*

*PROFESSIONALEXPERIENCE*

* ***Organization:MinistryofBudget&EconomyPlanning,Nigeria***

*Position:* *DataAnalyst/DataEntryOfficer*

*Duration* *Oct2013–May2019*

* ***Organization: DepartmentofStatistics,Nigeria***

*Position:DataAnalyst/DataEntryOfficer*

*Duration:Oct2010–May2013.*

* ***Organization: MinistryofFinance,StatisticsDepartment,Nigeria***

*Position:DataAnalyst*

*Duration:Mar2009–Sept2010.*

*COMPETENCIES*

* *Colecting and in putting of data in to the database*
* *Extractinginformationeitherfrom primary orsecondary sourceofdata colection*
* *Excelentanalyticalskils*
* *Fastandaccurateintypingandinputtingofdataintothesystem*
* *Excelentknowledgeofdatasoftware*
* *Storingandretrievingofdatafordecisionmakingataswhenneeded*

***ACQUIREDDATASOFTWARE:****Microsoftword,Excel,SPSS,Minitap,GenStatand*

*Rprogramming*

***EFFICIENCIES***

* *Proficienttypingandtranscription.*
* *Computerandtechnicalskils(includingsoftwareknowledge)*
* *Organizationalandtimemanagementabilities.*
* *Administrativeskils.*
* *Communication(writenandverbal)*
* *CustomerService.*
* *Accuracyandattentiontodetail.*
* *Multi-tasking.*

*EDUCATIONALQUALIFICATION*

*HigherNationalDiploma(HND)inStatistics* *2014*

*OrdinaryNationalDiploma(OND)inStatistics* *2012*

*DiplomainDataprocessinganddesktoppublishing.* *2007*

*SeniorSecondarySchoolCertificateExamination* *2005*