**NELLY**



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| ● | Email Add. | : nelly-393143@2freemail.com  |



**CAREER OBJECTIVE**

To be associated with a progressive company where I can build a career with committed and dedicated people, which will be of assistance in developing and utilizing my skills.

**WORK EXPERIENCES:**

**Date Inclusive**

**Position**

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**: June 18 2017 - June 18 2019**

**: Sales Advisor | Cashier Counter**

* Greet customers at the store and provide them with information on their required products.
* Lead customers to the desired shelves and assist them in locating products.
* Explain products features and benefits by performing demonstration and answer any questions that customers may have.
* Suggest additional products in a bid to meet the company’s and self-sales target.
* Lead customers through the payment process by assisting cashiers with discount information and markdowns.
* Oversee the cleanliness and replenishment of shelves according to marketing and sales directive.

**Company**

**Address**

**Date Inclusive**

**Position**

: ​**CITIMART DEPARTMENT STORE**

**: Bay City Mall, Batangas**

**: February 2006 – December 2008**

**: Sales Assistant | Cashier Counter**

* Welcomes customers by greeting them; offering them assistance.
* Direct customers by escorting them to racks and counters; suggesting items.
* Advises customers by providing information on products.
* Helps customer make selections by building customer confidence; offering suggestions and opinions.
* Documents safe by creating or updating customer profile records.
* Processes payments by totaling purchases; processing checks, cash, and store or other credit cards.
* Contributes to team effort by accomplishing related results as needed.



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**Company**

**Address**

**Date Inclusive**

**Position**

: ​**GREENWICH RECTO**

**: Lipa City, Philippines**

**: April 2003 – December 2005**

**:Customer Assistant Service Crew | Cashier**

* Greets and welcome customers.
* Delivers the best customer service to all customers.
* Promotes up-sell and do suggestive selling to customer to increase sales.
* Maintains and follows correct hygiene practices especially in food handling.
* Displays products according to the plan.
* Prepares and organizes the things needed in the counter area.
* Cleans and sanitizes all equipment regularly.
* Ensures that the cash money is always counted properly.



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