

**Mario**

1. **ail:** [**Mario-393428@2freemail.com**](mailto:Mario-393428@2freemail.com)



**Objective:**

To build a challenging career, gain experience; maximize interpersonal skills in firms that have certain, identified and clear concepts.

**Education:**



Faculty of Law

Major Helwan University, Cairo-Egypt.

**WORK EXPERINCE:**



**(ABUDHABI-UAE)**

(DECEMBER 2017 – May 2019)

**Job Title:** Showroom Manager

**Job Responsibilities:**

* Maximizing profitability and setting/meeting sales target, including motivating staff to do so.
* Recruiting, Training Supervising and Appraising Staff.
* Dealing with customer queries and complaints.
* Liaising with Head office reporting (KPI, DTS, Performance and Schedule).
* Responsible for Retail Selling.

**(Dubai- UAE)**

(July 2015 – July 2017)

**Job Title**: Sales Executive

**Job Title**: Assistant Manager

**Job Title:** Showroom Manager

**Job Responsibilities:**

* Handle all the customer and market needs
* Track the special orders in the work-shop and check the quality of the products and check the proceed erasure on the right way.
* Responsible for training for the new staff for the jewelry information general and Diamond knowledge especial.
* Manage the sales team towards the target and customer satisfaction.
* Motivate the sales team to add more skills and always follow up them with the latest in the section.
* Providing a superior Customer Service and maintaining a healthy relationship with clients.
* Do the proper daily accounting transactions related to daily sales.

(Cairo-Egypt)

(May 2012 – May 2015)

**Job Title: Showroom Manager**

**Job Responsibilities:**

* Do all accounting transactions related to sales
* Do all accounting transactions related to employee salaries and sales commissions.
* Liaison with media and advertising.
* Doing all the sales activities.
* Responsible for Retail Selling.
* Marketing and purchasing for Diamond and Jewelry.
* Collecting more Customers and supplier.

**Botros Jewelry**

(Cairo-Egypt) (Apr.

2003-April 2012)

**Job Title:** Retail Sales Supervisor.

**Job Responsibilities:**

* Responsible for diamond and Jewelry Retail sales and auditing all the Transactions related to retail department and handling all the facilities for Customers.
* Responsible for filming and jewelry dressing in shooting.
* Conduct market research to determine market requirements for existing and future products.
* Providing a superior Customer Service and maintaining a healthy relationship with clients.
* Organize jewelry Fairs with famous Jewelers in Egypt.

**Language:**



* Arabic: Mother tongue
* English :Flaunt

**Computer Skills:**



* Knowledge and experience of Windows XP, Microsoft office

**Personal Data:**



* Date of Birth: May 05 .1986
* Place of Birth: Egypt.
* Marital Status: Single.
* Visa Status: Visit Visa Til (OCT 2019)

**COURSES:**

* HRD.
* IDL.
* ART OF SELLING (EGYPT – DUBAI).

**Key Competencies:**



* Excellent written and verbal communication skills.
* Have an Excellent knowledge of GEMS and Diamond.
* Self-motivated and good team leader.
* Organization and planning.
* Problem analysis and problem-solving.
* Formal presentation skills.
* Persuasiveness.
* Adaptability.
* Innovation.
* Judgment.

References available up on request