 **CURICURUM VITE**

Name: TAIWO

Email: taiwo-393612@2freemail.com

Marital Status: Single

Visa Status: Visit Visa

**POSITION APPLYING FOR: Office Boy**

**PERSONAL PROFILE**

I am a mature, positive and hardworking individual who always strive to achieve the highest standard possible at any given task. I possess excellent communication skills both verbally and in writing and I have the ability and experience to relate to a wide range of people. I can manage and handle different situations and I enjoy learning new things.

**CAREER OBJECTIVE:**

 To succeed in an environment of growth and excellence and earn a job which provides me satisfaction and self-development personal as well as organizational goals.

**WORK EXPERINCE**

Company: Animal Care Services Consult Nigeria Ltd)

Position: Cleaner

Duration: 2 Years

Company: Kasstul Premium Table Water Nigeria Ltd)

Position: Driver

Duration: 1years

Company: Funtuna Food and Bottling Company Nigeria Ltd)

Position: Driver

Duration: 3years

**RESPONSIBILITIES:**

* Maintain and clean floors and shelves by dusting, scrubbing and mopping.
* Wash windows, walls, ceilings and woodwork, waxing and polishing as necessary.
* Empty wastebaskets, and transport other trash and was to disposal.
* Maintaining clean environment around the building.
* Cleans large equipment as assigned, following established procedures.
* Ensure all equipment is clean and in good working order.
* Assist in serving food and beverages to the residents in the dining room. Operate and maintain cleaning equipment and tools, including hand wash stations, pot-scrubbing station and trash compactor.
* Ensure dish is stored in appropriate areas.
* Wash and disinfect kitchen area, tables, tools, knives and equipment.
* Uses and maintains all equipment’s according to manufacturer and department guidelines

**EDUCATION BACKGROUND**

* Secondary school certificate (Nigeria)

References

Available upon request

DECLARATIONS

I hereby declare that the above information is true, correct and complete to the best of my knowledge and beliefs.