**Dubai-U.A.E**



**CHRIS**

**EMAIL:** [**chris-393677@2freemail.com**](mailto:chris-393677@2freemail.com)

**SALES EXECUTIVE**

# OBJECTIVE:

Looking for Sales Executive position where I can help the organization with my experience and skills by innovating new methods and techniques about bringing in revenue and increasing sales volume.

# WORK EXPERIENCES:

* Worked as Sales Executive (2016-2019)
* Worked as Sales Executive (2013-2016)
* Worked as a Marketing Executive (2009-2013)
* Worked as a Sales Representative (2006-2008)

# DUTIES & RESPONSIBILITIES:

* Greet Customer and Scheduling Appointments.
* Explain Repairs to Customers.
* Liaise between Customers and service Technicians Working in the Garage.
* Generate list of properties that are compatible with buyers needs and financial resources.
* Communicating with the people outside the organization by re-presenting the organization to customers, the public, government and other external sources
* Complete Lease Applications and assist with verification of application information
* Make follow–ups with the client concerning the issue about the quality of the product.

**PERSONAL SKILLS:**

* Excellent command over English
* Keep honest and clean records
* Good manner of approach towards people
* Patient with people of all character
* Ability to work as a team
* Self-motivated, enthusiastic and result oriented
* Physically fit and quick to learn and adapt.Discretion and understanding the need for confidentiality
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**PERSONAL DETAILS:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Gender | : | Male |
|  | Date of Birth | : | 14-05-1985 |
|  | Marital Status | : | Single |
|  | Nationality | : | Nigeria |
|  | Visa Status | : | Tourist Visa (Long Term) |
|  | Language | : | English |

# EDUCATIONAL QUALIFICATION:

* B.Sc. in Business Administration

(University of Ado-Ekiti, Nigeria)

* S.S.C.E (Secondary School Certificate Examination)

# DECLARATION:

I certify that the above are true and correct to the best of my knowledge and ability. If given a chance to serve you. I assure you that I will execute my duties for the total satisfaction of my superiors.

**REFERENCE**:on request.