

**ALYZA**

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 **OBJECTIVE:**

 To be a part of continuous success of the company by contributing my personal and gained knowledge and enchained aptitude acquired through education and work experiences.

**WORK EXPERIENCED:**

* *November 6, 2017 – April 30, 2019
Quezon City, Phillipines* **Position: Maintenance Engineer *–*** Signalling and Communications Section*> Provides technical assistance in the documents of Signalling and Communication Section.
> Provides Daily, Weekly and Monthly and Annual Accomplishment Reports.
> Responsible for monitoring of preventive and corrective maintenance activities.
> Responsible for monitoring of spare parts and consumables.
> Responsible for preparing of Inventory of Tools.
> Responsible for monitoring and inventory of fixed and portable Radios.
> Responsible for monitoring and preparing of preventive maintenance checklists.
> Responsible for preparing and monitoring of Purchase Request needed for spare parts and consumables of Signalling and Communication Section.
> Responsible for preparing and monitoring of Communication System (CCTV System, Public Address System, PABX Telephone System ) Status Reports.
> Responsible for preparation of Preventive Maintenance Schedule of Signalling and Communication Section.*
* *August 2017 – November 2017
Quezon City, Philippines* **Position: Senior Technician *–*** Signalling and Communications Section*> Provides technical assistance in the documents of Signalling and Communication Section.
> Provides Weekly and Monthly Accomplishment Report.
> Responsible for monitoring of Preventive and Corrective Maintenance works.
> Responsible for monitoring of Spare Parts and Consumables.
>Responsible for preparation and monitoring of Preventive maintenance checklists.*
* *August 2015 – June 2017**Quezon City, Philippines* **Position: *Engineering Assistant –*** Engineering Division*> Provides Technical Support and Assistance in the documentations of DOTr-MRT3.
>Responsible for the Inspection of Corrective and Preventive Maintenance activities of the Maintenance Provider (Busan Universal Rail Inc.)
> Responsible for the Inspection, Checking and Verification of Delivered Spare Parts, Tools and Consumables.
> Responsible for Checking and Verification of Compliance Report of Quarterly Procurement Plan.
> Responsible for inspection of the conducted dynamic test train due to Corrective and Preventive Maintenance of Trains.
> Responsible for preparation of Monthly Energy Consumption Report (Meralco Bill) of Station 1 to Station 13.*
* *February 2014 – November 2014**Biñan, Laguna, 4024 Philippines* **Position: *Design Support Engineer –*** Design Support Department*>Provide knowledge-based and Computer enabled Support Services for Automotive Industries.**> Responsible in Endurance Investigation of Car’s Wire Harness Problems.**> Responsible in doing Wire Harness System Benchmarks of different Car models.*
* *October 2013 - January 2014**Laguna Technopark, Biñan, Laguna, Philippines* **Position: *Manufacturing Engineer****(Process Engineer)* – MED Department
*> Machine Correlation for the Process Capability and Machine Improvement.* *> Evaluation of the Automated Machines for the Productivity/Process Improvement.**> Evaluate effective counter measures for the problems encountered in the line. Ensure all operations are done according to specifications.*

**SKILLS AND STRENGHTS:**

* Competent in Microsoft Office Applications:
 *(MS Excel, MS Word, MS PowerPoint, MS Outlook)*
* Knowledgeable in Programming Software:
 *(C language, PLC- Ladder Programming, HTML)*
* Knowledge about 8D, 7QC Tools and FMEA
* Leadership Skills
* Works well individually and as a team
* Basic knowledge in CISCO networking, routing and switching
* Basic Knowledge in Japanese Language (Nihongo):
 *(Speaking, Reading and Writing)*

**SEMINARS& TRAININGS ATTENDED:**

* 15 hours Series of Training on Rail Transport by Asian Development Bank (ADB) and PFM-I Australian Government funded program
***Department of Transportation – Metro Rail Transit 3 Depot (May 16 – November 19, 2018)***
* 40 hours CCNA Training Boot camp
***TOP Professional Review Solutions, Inc. Manila, Philippines (June 24 – 28, 2019)***

**EXTRA-CURRICULAR ACTIVITIES:**

* Perpetual Institute of Electronics and Communications Engineering Students
**A.Y. 2009-2010 – *Board Member***
* Perpetual Institute of Electronics and Communications Engineering Students
**A.Y. 2010-2011 – *Secretary***
* Perpetual Institute of Electronics and Communications Engineering Students
**A.Y. 2011-2012 – *Board Member***
* Institute of Electronics Engineers of the Philippines (IECEP)
**A.Y. 2009-2012 – *Member***

**EDUCATION:** Tertiary: **University of Perpetual Help System Laguna A.Y. 2007- 2012** *Bachelor of Science in Electronics and Communications Engineering (BS-ECE)*
Secondary: **Sta. Catalina College, San Antonio, City of Biñan, Laguna** A.Y. 2003 – 2007

Primary:
 **Sta. Catalina College, San Antonio, City of Biñan, Laguna** A.Y.1997 – 2003
 **Alpha Angelicum Academy, San Antonio Biñan Laguna**
 A.Y. 1996 – 1997

**PERSONAL INFORMATION:** Birth date : July 7, 1991
 Age : 28
 Birth Place : Biñan Laguna
 Gender : Female
 Religion : Roman Catholic
 Citizenship : Filipino
 Civil Status : Single
 Language/Dialect : English and Tagalog
 Height : 5’
 Weight : 90 lbs.