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| **NAVEED** Email:[**naveed-393901@2freemail.com**](mailto:naveed-393901@2freemail.com) |

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| C:\Users\Naveed\Documents\HSE Officer\IMG_33-250 copy.jpg  **Personal Details**  **DOB**: 1st FEB 1988  **Marital Status**: married  **Nationality** : Pakistani  Domicile: Neelum, Azad Kashmir  Religion: Islam  PEC Registered  Registered with  Saudi Engineering Council  **Passport Details**  **Place of issue :**  Muzaffarabad, Azad Kashmir  **Date of Expire** :-  12 FEB 2023  **Driving License: Valid Pakistan &KSA** HobbiesTraveling, Playing Cricket, Reading books& Listening Music , Watching TV Strengths Confidence, Tenacity and Focus.  Excellent Communication | |  | | --- | | EDUCATION | | * **Bachelor of Science in Electrical& Electronics Engineering**NOV.2010   Islamic University of Technology, Dhaka Bangladesh   * **Higher Secondary School Certificate Examination**AUG.2005   Government Model Science College Muzaffarabad   * **Secondary School Certificate Examinations**JUNE 2003   Government High School Kundalshahi  **Professional Certification** | | * **Advanced Project Management Training for PMP Exam**   **Safety Certifications** | | * **NEBOSH IGC**(Passed with**CREDIT**)**NEBOSH UK** * **Risk Assessment CARDIFF SCP** * **Safety Officer CourseCARDIFF SCP** * **Scaffolding TrainingCARDIFF SCP** | | **Languages Known:**  English ,Urdu, Bengali , Arabic(Basic), Chinese(basic) | | Career Graph – 08 Years’ Experience:  **Health Safety &Environment Experience** |  Pakistan: **Designation:** HSE ENGINEER  **(JUNE 2017 to CONTINUE):**  **Brief Description of Project**:   * ESTABLISHMENT OF 128 BED Mother and Child Care Hospital MURREE Pakistan * "Installation of KPD Acid Gas Incinerator Package(KPD Field of OGDCL)  Jeddah Saudi Arabia: **Designation:** HSE OFFICER  **(June 2013 to OCT. 2016)**  **Brief Description of Project**:  Construction of Roads, Bridges, Buildings and underground Services (Drainage pipelines - Water pipelines - Storm water pipelines and Asphalt road.  Installation and Commissioning of street lighting (Electric Pole 7m, 10m, 12m,14m,16m) and Main Road Lighting System(HM 20m, 25m, 30m)- H.V- L.V Electric Cables) etc.  **Duties & Responsibilities:**   * Identify site hazards, non-conformances, corrective and preventive actions and bring them to the immediate attention of site supervision (and record). * Closely monitor high risk activities; confined space entry gas testing and air monitoring, lifting activities, work at height, movement of abnormal loads etc. * Investigate unsafe acts and conditions and provide solutions to prevent recurrences. * Provide a Daily & weekly & monthly & summary report of field HSE issues and activities including HSE documentation; risk assessments, JSAs, toolbox talks produced, etc. * Generate Accident/Incident Reports and Corrective Actions. * Meet and cooperate with visiting health, safety and environmental officers as required. * Conducted safety induction and orientation to new employees. * Daily Toolbox Talk (TBT). * Identify hazardous conditions and practices in the workplace. * Reviewing and overseeing safety procedure. * Carrying out site safety inspections. * Responding quickly to any emergencies. * Organized training courses in firefighting and SCBA.   Provide a Daily & weekly & monthly & summary report of field HSE issues and activities including HSE documentation; risk assessments, JSAs, toolbox talks produced, etc.  **LAHORE:**  **Designation: Field Engineer(Electrical)**  (DEC. 2010-JAN.2013)  **Duties & Responsibilities:**   * Mobilize the site activities for the execution of all Electrical works as per drawing & specifications and making progress reports. * Responsible for all electrical engineering and design for Road Lighting System. * Provided engineering, design, construction and start up support for a new 13.8 kV substation. * Prepare and study technical drawings, specifications of electrical systems, and topographical maps to ensure that installation and operations conform to standards and customer requirements. * Investigate customer or public complaints, determine nature and extent of problem, and recommend remedial measures. * Perform detailed equipment (generator, transformer, UPS and its battery bank) sizing calculations. * Responsible to Manage and supervise /lead project team and spirit to ensure project completion in time. * Served as Field Engineer in the fields of Installation, Testing & Commissioning of Battery Chargers, Batteries and UPS.   Attending the meetings and coordinating with clients for their requirements/queries  Computer Literacy   * ***Windows,*** * ***Microsoft Office (Excel.Word,PowerPoint),*** * **AutoCAD** |