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| **NAVEED** Email:**naveed-393901@2freemail.com** |

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| C:\Users\Naveed\Documents\HSE Officer\IMG_33-250 copy.jpg**Personal Details****DOB**: 1st FEB 1988**Marital Status**: married**Nationality** : Pakistani Domicile: Neelum, Azad KashmirReligion: IslamPEC RegisteredRegistered withSaudi Engineering Council**Passport Details****Place of issue :**Muzaffarabad, Azad Kashmir**Date of Expire** :-12 FEB 2023**Driving License: Valid Pakistan &KSA**HobbiesTraveling, Playing Cricket, Reading books&Listening Music , Watching TVStrengthsConfidence, Tenacity and Focus.Excellent Communication |

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| EDUCATION |
| * **Bachelor of Science in Electrical& Electronics Engineering**NOV.2010

Islamic University of Technology, Dhaka Bangladesh* **Higher Secondary School Certificate Examination**AUG.2005

Government Model Science College Muzaffarabad* **Secondary School Certificate Examinations**JUNE 2003

Government High School Kundalshahi**Professional Certification** |
| * **Advanced Project Management Training for PMP Exam**

**Safety Certifications**  |
| * **NEBOSH IGC**(Passed with**CREDIT**)**NEBOSH UK**
* **Risk Assessment CARDIFF SCP**
* **Safety Officer CourseCARDIFF SCP**
* **Scaffolding TrainingCARDIFF SCP**
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| **Languages Known:**English ,Urdu, Bengali , Arabic(Basic), Chinese(basic) |
| Career Graph – 08 Years’ Experience:**Health Safety &Environment Experience** |

Pakistan:**Designation:** HSE ENGINEER**(JUNE 2017 to CONTINUE):** **Brief Description of Project**:* ESTABLISHMENT OF 128 BED Mother and Child Care Hospital MURREE Pakistan
* "Installation of KPD Acid Gas Incinerator Package(KPD Field of OGDCL)

Jeddah Saudi Arabia:**Designation:** HSE OFFICER**(June 2013 to OCT. 2016)** **Brief Description of Project**:Construction of Roads, Bridges, Buildings and underground Services (Drainage pipelines - Water pipelines - Storm water pipelines and Asphalt road.Installation and Commissioning of street lighting (Electric Pole 7m, 10m, 12m,14m,16m) and Main Road Lighting System(HM 20m, 25m, 30m)- H.V- L.V Electric Cables) etc.**Duties & Responsibilities:*** Identify site hazards, non-conformances, corrective and preventive actions and bring them to the immediate attention of site supervision (and record).
* Closely monitor high risk activities; confined space entry gas testing and air monitoring, lifting activities, work at height, movement of abnormal loads etc.
* Investigate unsafe acts and conditions and provide solutions to prevent recurrences.
* Provide a Daily & weekly & monthly & summary report of field HSE issues and activities including HSE documentation; risk assessments, JSAs, toolbox talks produced, etc.
* Generate Accident/Incident Reports and Corrective Actions.
* Meet and cooperate with visiting health, safety and environmental officers as required.
* Conducted safety induction and orientation to new employees.
* Daily Toolbox Talk (TBT).
* Identify hazardous conditions and practices in the workplace.
* Reviewing and overseeing safety procedure.
* Carrying out site safety inspections.
* Responding quickly to any emergencies.
* Organized training courses in firefighting and SCBA.

Provide a Daily & weekly & monthly & summary report of field HSE issues and activities including HSE documentation; risk assessments, JSAs, toolbox talks produced, etc.**LAHORE:****Designation: Field Engineer(Electrical)**(DEC. 2010-JAN.2013)**Duties & Responsibilities:*** Mobilize the site activities for the execution of all Electrical works as per drawing & specifications and making progress reports.
* Responsible for all electrical engineering and design for Road Lighting System.
* Provided engineering, design, construction and start up support for a new 13.8 kV substation.
* Prepare and study technical drawings, specifications of electrical systems, and topographical maps to ensure that installation and operations conform to standards and customer requirements.
* Investigate customer or public complaints, determine nature and extent of problem, and recommend remedial measures.
* Perform detailed equipment (generator, transformer, UPS and its battery bank) sizing calculations.
* Responsible to Manage and supervise /lead project team and spirit to ensure project completion in time.
* Served as Field Engineer in the fields of Installation, Testing & Commissioning of Battery Chargers, Batteries and UPS.

Attending the meetings and coordinating with clients for their requirements/queriesComputer Literacy* ***Windows,***
* ***Microsoft Office (Excel.Word,PowerPoint),***
* **AutoCAD**
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