CONCIERGE CV

SALIU

ADDRESS: Dubai- UAE

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**PERSONAL PROFILES**

Gender: Male

Marital status: Single

D.O.B: 11-02-1986

Nationality: Nigerian

Visa Status: Visit

Language: English and French

**PROFESSIONAL SUMMARY**

Highly experience and reliableconcierge with a feller work ethic and guest satisfaction record. Adept of managing interactions with a wide array of personality types with complete professionalism andcourtesy. Ableto function well as an independent worker or in coordination with hotel staff and management.

**CORE SURPLIFICATION**

* Extensive front desk and guest management experience
* Excellent ability to anticipateand respond to individual guest needs and preferences
* Superior skills in upholding security practices and preventingin authorized entries.
* Exceptional skills in handlingdiverse types of guest with courtesy and professionalism.
* Strong ability to respond effectivelyto unusual and emergency situation.
* Good oral and writtencommunication skills.

**EXPERIENCES**

Lagos, Nigeria, Nigeria concierge.

* Greeted guests upon arrival and departure on a daily basis.
* Escorted new guests to assign rooms.
* Maintained and stocked work area on a regular basis.
* Transported laundry to and from rooms as needed.
* Received and fulfilled special guest arrangement requests.
* Assisted other hotel department in customer services provision as needed.

Dec 2014 to May2016

Lagos. Nigeria Concierge

* Monitored surveillance equipment to prevent unauthorized facility entry on a regular basis.
* Assisted guests with luggage and Cargo as required.
* Received and ensured fulfillment of daily meal orders.
* Assisted other departments as needed.

**EDUCATION**

* B.S.C in Human anatomy (Second Class Upper division)
* Beginners Certificate of French Language (Alliance François)
* A’ Level Certificate (English, Physics, Chemistry and Biology)