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|  | **Silpa**

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|  | Resume |  |
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**Objective**To start my management career by joining a well settled and highly professional organization and grab good career advancement through large efforts and innovative work techniques**Academic Education**.* Completed MBA in Finance and Human Resource from Calicut University, 2018.
* Graduated in Bachelor Of Commerce with Finance from Calicut University, 2016
* Higher secondary education from board of HSE, Kerala in 2013
* High school education from board of SSLC, Kerala in 2011

**Professional qualification*** Extremely bright academic records with absolute performance consistency.
* Thorough understanding of the fundamental principles of business administration and their practical usage.
* Highly organized thought process and well structured problem dealing attitude with an edge of innovativeness.
* Profound managerial qualities and skills to handle multiple teams simultaneously.
* Ability to handle both, the internal activities of an organization as well as the external dealings with customers, vendors, government bodies, etc.
* Uncommon command over spoken and written English.
* Very strong in handling the MS office tools and web search tools

**Key Skills*** Possess strong analytical skills with the ability to make well decision.
* Good communication and writing skill.
* Honest, reliable and punctual.
* Effective and Multi tasking.
* Flexible, adaptive and keen to take initiative.

**Academic project undertaken*** A study on customer loyalty of Penco marbles and granites Ltd.
* A study on the analysis of financial performance of Kajah tea company Pvt. Ltd.

**Personal Information**Gender : FemaleDate of Birth : 07/12/1995Nationality : IndianMarital Status : MarriedLanguage Known : English, MalayalamE mail  **:** **silpa-394325@2freemail.com**Visa status : Residence |
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| Silpa-394325@2freemail.com |  |
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**Declaration**

I hereby declare that the above written particulars are true to best of my knowledge and belief.

Place: Dubai Silpa

Date: 17/04/2019