AKSHAY

***E-mail:*** ***akshay-394424@gulfjobseeker.com***

DUBAI, U.A.E

*Seeking a Logistics specialist position in an organization where I can show my talents and enhance my skills in transportation modes and financial management to meet company goals and objective with full integrity and zest.*

***OBJECTIVE***

 ACADEMIC QUALIFICATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Course* | *Institution* | *University/Board* | *Specialization* | *Year of passing* |
| *MBA* | *Nehru College of Management, Coimbatore.* | *Bharathiar University* | *Logistics and Finance* | *2017* |
| *UG* | *Garden City College**Bangalore* | *Bangalore**university* | *Finance* | *2015* |

***WORK EXPERIENCE***

* ***Sr. Logistics Operations Associate.*** *in INDIA*

*Period: October 2017- June 2019*

# Domain:

* *Office Administration, Cash handling, Documentation.*
* *Negotiate the best deal for pricing and transportation cost.*
* *Reviewing and analyzing all suppliers in terms of supply price and payment.*
* *Procuring via supply chain at right time with quality & quantity with optimum cost.*
* *Consulting for insurance details of import and export & reviewing for exemption.*
* *Logistics Operations handling, Training, Cross Checking of provided Documents.*
* *Customer and Establishing and maintaining vendor relationship.*
* *Reporting the issues and showing the achievements on daily basis ( Through Phone/Mail)*
* *Measure the weight and dimension details of the consignment and enter the details in ERP.*
* *Planning Line Haul (vehicles) depending on the availability of loads, along with proper documents.*
* *Customers handling and 5S management.*
* *Update the cash and cheque transactions properly*
* *Maintaining accurate records of products, contracts, pricing & invoicing along with the followup*
* *Deps. Handling, Issues handling, Proper response to E-mail etc...*

# Logistics Executive:

in INDIA

Period- April 2017 - October 2017

# Domain:

* *Office Administration, Stock Clearance*
* *Customer and client handling, Logistics Operations.*
* *Issues handling, Billing, Computerized accounting...*
* *Inventory handling*
* *Documents keeping and proper records*
* *ADVANCED DIPLOMA IN LOGISTICS SUPPLY CHAIN MANAGENENT- 2017*
* *DIPLOMA IN COMPUTERIZED ACCOUNTING (TALLY)- 2011*

***ADDITIONAL DIPLOMA***

* *Roba Residency Ponnani Malappuram - 2016 (PROJECT)*
* *Vaniampara Rubber company Ltd, Palakkad - 2016 (INTERNSHIP)*
* *Electrotech international, calicut-2015 (INTERNSHIP)*

***INTERNSHIP***

|  |
| --- |
| ***LINGUISTIC ABILITY*** |
|  | ***READ*** | ***WRITE*** | ***SPEAK*** | ***UNDERSTAND*** |
| ***ENGLISH*** | ** | ** | ** | ** |
| ***MALAYALAM*** | ** | ** | ** | ** |
| ***HINDI*** | ** | ** | ** | ** |
| ***TAMIL*** |  |  | ** | ** |

***Negotiation | Vendor, Staff & Customer Relations | Operation Mgmt | Supply Chain Mgmt | Warehouse Mgmt | Inventory Mgmt | Transportation & Material Handling Mgmt | Logistics Mgmt | Order Mgmt | Multi-Tasking | Quick Learner | Patience | Team Building | Leadership & Training | Communication | Analytical Skills | Decision Making | Quality Mgmt | Understanding |***

***KEY SKILL***

|  |
| --- |
| ***PERSONAL DETAILS*** |
| *Nationality* | *: INDIAN* |
| *Marital status.* | *: SINGLE* |
| *Date of Birth and Age* | *: 22nd April 1994, 25 years* |
| *Passport Details* | *: Valid up-to 01st September 2026*  |
| *Visa Status.* | *: On visit ( Valid Until 20th January 2020 )* |