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| *Audit, Finance & Accounts* | ACCA (Finalist) & successful professional with more than 9 years of experience lending strategic corporate annual plans and directions and scam leadership, combined with my exceptional Auditing. Accounting and Analytical skills. |
| **Personal Information** | **Experience** |
|  |  |
|  | **2018-06** |  **Assistant Finance Project Manger** |
|  | **Present** |  |
|  |  | * Providing and interpreting financial information
* Analyzing change in cost and advising accordingly
* Ensure accurate cash flow reporting takes place
* Carry out cost management including forecasting
* Producing accurate financial reports to specific deadlines
* Managing budgets
* Conducting reviews and evaluations for cost-reduction opportunity
* Managing a company's financial accounting monitoring and reporting systems.
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|  | **2017-07** | **Internal Auditor** |
|  | **2018-05** |  |
|  |  | * Objectively review bank internal control system.
* Evaluate the efficiency of risk management procedures that are currently in place
* Protect against fraud and theft of the bank assets
* Ensure that the bank is complying with relevant laws and statutes
* Make recommendations on how to improve internal controls and governance processes in bank.
 |
| **Email** |  |  |  |
| faheem-394497@2freemail.com | **2014-06** | **Audit Trainee** |
|  | **2017-05** |  |
| **Nationality** |
| Pakistan |  | * Execute audit assistant functions to check the accuracy of accounting systems and procedures
* Review, assess and recommend changes in accounting systems and controls of a business unit.
* Verify and inspect accounts receivable and payable ledger and general ledger for accuracy
* Check inspect and reconcile bank deposits and payments
* Inspect assets and valuation of asset.
* Prepare documents and perform analytical procedures
* Review, assess and recommend changes in accounting systems and controls of a business unit
* Inspect, test and assess software and hardware systems for its failure
* Prepare documents and perform analytical procedures
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| **Date of Birth** |
| 1989-11-26 |
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| **Skills** |
| Leadership |

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| Communication & Motivation |

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| Project Management & Decision making |

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| Planning & Strategic Thinking |

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| Finance Management |

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| **2012-11** | **Admin Officer** |
|  |  | **2014-05** |  |
|  |  |  | Overseas and administers the day to day activates of the off• Supervises the work of employees in supporting roles and monitoring employees performance• Organizes and facilitates meeting, conference and other special events• Responsible for keeping the records office expenses |
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|  | **2010-07** | **Assistant Accounts and Admin officer** |
|  | **2012-10** |  |
|  |  | * Maintained the basic accounting of company transactions.
* Monitored the company's expense
* Performed basic tax related duties
* Handled Staff Payroll
* Responsible for keeping the records of budgets and expenses
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|  | **Education** |
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|  | **2019** | **ACCA (Finalist)** |
|  |  | **ACCA Global Body, United Kingdom.** |
|  |  |  |
|  | **2018** | **BSc (Hons) in Applied Accounting** |
|  |  | **Oxford Brookes University, United Kingdom**. |
|  | **2017** | **Advance Diploma in Accounting & Business** |
|  | **2011** | **ACCA Global Body, United Kingdom.****B.Com ( Bachelor of Commerce)** |
|  |  | **Punjab University, Lahore Pakistan.** |
|  |  |  |
|  | **2007** |  **I.Com ( Intermediate in Commerce)** |
|  |  |  **Federal board, Islamabad Pakistan**. |
|  |  |  |
|  | **2005** |  **Matriculation (Science)** |
|  |  |  **BISE, Rawalpindi Pakistan** |
|  |  |  |
|  | **Reference** |
|  |  | **(**Will be provided on demand) |