**CURRICULUM VITAE**

**AMARA
EMAIL: amara-394586@2freemail.com**

**DUBAI- U.A.E**

**WAITRESS**

**OBJECTIVES:**

 To work as a waitress in a challenging environment, contributing enthusiasm, dedication, responsibility, and good work ethic, combined with a desire to utilize my customer service skills obtained through experience as a waitress in restaurant.

**PERSONAL EXPERIENCE:**

* Waitress in Nigeria (3-years)

**DUTIES &RESPONSIBITIES:**

* Welcoming customers into the restaurant
* Taking orders for food and beverages from customers
* Laying tables and reclining area for customer’s satisfaction
* Assisting Chefs in preparing Menus
* Handling Cash paid by the customers
* Attending to customers over the phone orders
* Working hard for restaurant runs smoothly
* Assisting other staffs when needed
* And handling other roles as may be demanded of me by my superior

**SPECIAL SKILLS:**

* Welcoming guests
* Demonstrating menu knowledge
* Answering questions
* Up selling specialty items
* Describing dishes
* Taking orders (beverage and food)
* Handling complaints
* Ensuring guest satisfaction
* Good interpersonal skills
* Ability to work under pressure

**PERSONAL PROFILE:**

* Gender : Female
* Date of birth : 29-12-1994
* Nationality : Nigeria
* Marital Status : married
* Visa status : sponsor visa
* Language : English

**EDUCATION:**

* OND (NwaforOrizu Collage of Education)

**DECLARATION:**

I certify that the above are true and correct to the best of my knowledge and ability. If given a chance to serve you. I assure you that I will execute my duties for the total satisfaction of my superiors.