**R E S U M E of Finance Professional with more than 20 Years of Experience**



**KANNAN**

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**VISA STATUS :** **Visit Visa**

**UAE Experience : 1.5 Years** **( 1 Year in SAIF Zone and 6 Months in DUBAI , UAE.)**

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| --- | --- | --- | --- |
| **Nationality** |  | **:** | **Indian** |
| **Educational Qualification** | **:** | **B.Com - University of Madras, March1993** |
| **Expertise in** | **: Financial Accounting** |  |
|  | **Preparation of Financial Statements** |
|  | **VAT Compliance** |  |
|  | **Purchase of raw Materials (Engineering Products)** |
|  | **Imports and Exports** |  |
|  | **Accounts Receivable** |  |
|  | **Accounts Payables** |  |
|  | **Payroll Management** |  |
|  | **Customs** |  |  |
|  | **PRO** |  |  |
|  | **Office Administration** |  |
| **Accounting Softwares** | : | **Expertise in TALLY ERRP.9, ZOHO, Microsoft** |
|  |  |  | **Dynamic GP, ERP Next,** |
|  |  |  | **Quick Books, EPICOR & INTACCT** |
| **Strength – Language Skill** | **:** | **Proficient in English both Written and Verbal** |
| D O B |  | : | 07 Oct, 1971 |
| Marital Status |  | : | Married |
| Languages Known | : | English, Hindi, Malayalam, Telugu & Tamil |

**Professional Competencies**

1. **Financial Accounting**
	* Financial Accounting in a systematic manner
2. **VAT**
	* Having hands on experience in handling VAT Compliances.
3. **Imports and Exports**
	* Having hands on experience in handling all kinds of Imports and Exports by Air, Sea and Land
4. **Customs**
	* Handled Customs work as and when required
5. **Payroll Management**
	* Looking after the Payroll Management
6. **Accounts Receivable Management**
	* + Expertise in managing Accounts receivables
7. **Accounts Payable Management**
	* + Managing Accounts payables
8. **Commercial & Vendor Management**
	* + Sourced right vendors ensuring effortless and smooth business operations.
		+ Kept vendors delighted while demanding high quality of services at a reasonable cost.
9. **Banking and Allied Functions**
	* + Complying to the requirements of banking and financial institutions.
		+ Foreign Exchange handling
10. **Budget Preparation**
	* Prepared Annual budgets year after year
11. **Financial Statements**
	* Preparation of Financial statements from time to time

**Experience Summary**

1. One year worked as Accountant employed in a Manufacturing Co in **SAIF Zone,** **Sharjah, UAE** from September–2018 to August, 2019.
2. April 2018 to September 2018 worked as Senior Accountant in Accounting firm at **Deira, Dubai, UAE**
3. From 1994 to 2017 **worked in India** in various capacities in Finance and Accounts in a Manufacturing and Service company.