**NELSON**





**Email:** [**nelson-395472@gulfjobseeker.com**](mailto:nelson-395472@gulfjobseeker.com)

**Nationality: Indian**

**Date of Birth: 29-12-1993**

**Religion: Christian**

**Marital status: Single**

**Language known: English, Hindi, Malayalam**

**Visa expiry: 5th December 2019**



**CAREER OBJECTIVE:**



Intend to build a career in the company with committed and dedicated people, which will help me to explore myself and secure a responsible career opportunity to fully utilize my training and skills. Willing to work as a key player in challenging and creative environment by making a significant contribution to the success of the company.

**WORK EXPERIENCE:**



* **Company in Kerala, India**

➢ **Designation** **:** **Front Line Officer**

➢ **Duration** **:** **11th July 2018 – 05th August 2019 (1.2 years)**

* **Duties and Responsibilities :**
  + Approve loans within specific limits.
  + Meet with applicant to obtain information for loan applications and answer the questions about the process.
  + Analyze applicants’ financial status and credit to determine feasibility of granting loans.
  + Obtain and compile copies of loan applicants’ credit histories and other financial information.
  + Review and updates credit and loan files.
  + Analyzing Competitor Activities and Reporting to Related Officers.
  + Building, Maintaining and Retaining Healthy Business relations with Clients to generate more Business from Existing Clients.
  + Disbursement of loans.

**PERSONAL COMPETENCIES**



* Positive attitude
* Good leadership skill to set goals, empowerment and performance evaluation.
* Good interpersonal skills.
* Continuous learner.
* Team player.

**ACADEMIC PROFILE:**



|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| QUALIFICATION | BOARD/UNIVERSITY | YEAR OF | INSTITUTION | PERCENTAGE |  |
| PASSING | OF MARKS |  |
|  |  |  |  |
|  |  |  |  |  |  |
|  |  |  | Berchmans Institute Of |  |  |
| MBA | Mahatma Gandhi | 2018 | Management Studies, | 59% |  |
| University | Changanacherry.Kerala |  |
|  |  |  |  |
|  |  |  | India |  |  |
|  | Mahatma Gandhi |  | Girideepam Institute of |  |  |
| BBA | 2015 | Advanced Learning, | 60% |  |
| University |  |
|  |  | Kottayam. Kerala India |  |  |
|  |  |  |  |  |
| Plus Two | Board of Higher |  | St. Joseph HSS, |  |  |
| Secondary Examination, | 2012 | 63% |  |
|  | Trivandrum |  |
|  | Kerala |  |  |  |
|  |  |  |  |  |
| S.S.L.C | Board of public | 2010 | Jyoti Nilayam HSS, | 67% |  |
| examination, Kerala | Trivandrum |  |
|  |  |  |  |



**INTERNSHIP:**



* Completed Three days’ internship in Big Bazaar.
* Completed Three days’ internship in Aditya Birla Retail Limited.
* Completed Two months’ internship and organization study in ITC LTD COCHIN.



**PROJECT WORK UNDERTAKEN:**



* A Study on the “**Effectiveness Of Performance Appraisal**” at Popular Hyundai, Kottayam from the period of 1st December 2014 to 30st December 2014.
* **Influence of Advertisement on Brand Recall of Meriiboy Ice-Cream** in Changanacherry, Kottayamfrom the period 8th December to 31st January 2018.



**CO-CURRICULAR ACTIVITIES:**

* MS Office (Word, Excel, Power point, Access)
* Completed 3 days Excel Workshop
* Completed 4 days Digital Marketing workshop by I Cubes Pro.



**EXTRA CURRICULAR**



* Won 3rd place in Business Quiz at all India Management Fest conducted by CET, Pathanamthitta, Kerala.
* Won first prize in District Level Football competition 2010.



**REFERANCE**



Available on request

Date:

Place:

**NELSON**