**Curriculum Vitae**

**Name : Roman**

**Address : Sharjah, Airport Free Zone, (UAE)**

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**CAREER OBJECTIVE:**

* **Seeking a challenging & creative assignment where I can grow with the organization with greater responsibility.**

**EDUCATIONAL/QUALIFICATION:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course** | **Name of College / school** | **Board / University** | **Years** |
| **Sr. Secondary school (12th)** | **Allama Iqbal college** | **Latur Board** | **2007** |
| **Primary school (10th)** | **Govt. Urdu Primary school** | **Latur Board** | **2009** |

**Presently working since 2017 to till date as Security Officer**

**(Exporter of Tomato Paste, Milk Powder & Evaporated Milk etc.)**

* Obtaining help by surrounding alarm.
* Controls traffic by directing Drivers.
* Maintains environment by monitoring and setting building and equipment controls.
* Maintain organization stability and reputation by complaining with legal requirements.
* Contributes to team efforts by accomplishing related result as needed.
* Patrolling every movement around area.
* Active all time and available on time.
* Coordinating with team and take right decision on time.
* Maintains safe and secure environment for customers, guest and employees by patrolling and monitoring premises and personnel.

**SKILLS:**

* Lifting, surveillance skills.Deals with uncertainly judgment, objectivity, dependability, emotionalcontrol, integrity safety management professionalism, Reporting skill.
* 24\*7 hours active and available.
* Patrolling & Monitoring every time.

**Indian Work experience:**

|  |  |  |  |
| --- | --- | --- | --- |
| **sr no.** | **Company** | **Category** | **Years** |
| **1** | **MOTI FOOD Industries** | **Security Supervising** | **2014 to 2016** |
| **2** | **Janata group of Chilly &turmeric Industries** | **Security Guard** | **2016 to 2017** |

* Handling day to day grievances.
* Handling Disciplinary Actions – warning, show cause Notice, charge sheet.
* Inspections daily basis in production areas.

**TECHNICAL SKILLS:**

* **MS Excel/ERP**
* **MS Word& Power point**

**PERSONAL DETAILS:**

* **Date of Birth : 07th July 1991**
* **Marital Status : Single**
* **Languages Known: English, Hindi & Marathi**
* **Visa Status : Employment visa**
* **UAE Licens**e : **(UAE Valid)**

* **Reference can be provided as per required.**

**(Roman)**