CURRICULUM VITAE



**MAHENDRA**

**E-mail :** [**mahendra-395586@gulfjobseeker.com**](mailto:mahendra-395586@gulfjobseeker.com)

**CARRIER OBJECTIVE**

Technically skilled and accomplished IT &Marketing Professional looking for a rewarding and challenging position as Sales &Marketing,Business Analyst, Managerial level, Team handling ,System Operation ,Operations, System administrator, System maintenance& Documentation where my skills and knowledge will be utilized.

**TECHNICAL SKILLS:**

* IT Sales & Marketing
* System operations & maintenance
* Proficient in designing tools like Apache Frontend server, Microsoft Project
* Team Handling
* Business analyst
* Managerial levels controls
* Supervising
* Insurance Sales & Marketing
* Extensive knowledge of Html , PHP, MySQL, JQuery, Apache Server, Ajax and Joomla,Cake PHP
* Web Designer, Html, Joomla

**Soft Skills**

Introduced various reporting methodologies in Project Execution and customer support activities to improve productivity and to achieve better co ordination among all departments such as Pre-sales, Order processing, Logistic, Purchase, Billing, Project execution and Customer Support, Marketing,Insurance.

**Areas Of Expertise Include:**

* Ensure all work complies with company policies, procedures, standards (local/ International as followed by industry) and conventions.
* Stay current on technology and update Tech operations and Sales as technology and trends change.
* Promote commitment to customer satisfaction and mentor staff to strive for excellence in all aspects of work.
* Manage operations team to develop and enforce installation standards and practices, including the standardization of rack building and on site installation.
* Inspire higher standards and pride in work quality and help resolve conflicts professionally.
* Have ability in taking up new theories as well as responsibilities

**CARRIER PROFILE:**

**Position:Programming Trainee Cum Marketing**

**Period : May 2007to Nov2007**

**Project : High Availability Server**

**Responsibilities Handled**

* Responsibilities include designing and building the frames based on java.
* Responsible for the documenting, developing and maintaining the highly complex software application.
* Provide unit and integration testing as required.
* Done other works as assigned.

It is a fast growing Linux Software company having an Impressive track record in Developing Implementing and supporting High end Innovative technology solutions.

**Position : PHP Programmer/ Web designer Cum Online Marketing**

**Period :March 2008 toDec 2008**

**Tools &Languages :PHP,Ajax,MySQL, HTML, Joomla,Smarty, Cake Php, Zend**

**Project :1 Online Library System**

**:2 Railway Reservation System**

**Responsibilities Handled**

* Assigned the tasks of writing scripts, programs and interface for developing applications
* Web Development
* Handled the tasks of developing and creating PHP MYSQL applications as per the specification
* Assigned the responsibilities of implementing and hosting of systems on a web server
* Coordinated with team members in developing database structure
* Tested and analyzed programming projects and reported the same to the Programming Manager

**Position :**Agency Manager /Agency Team Head

**Period :**Jan 2009-Jan2011

**Job Title** **:**Agency Recruitment,Sales Insurance Products Through Agents& Direct (Sales &Marketing)

**Responsibilities Handled**

* Claim Settlement
* Day to day Planning & Meeting
* Handle team to make business
* Marketing Management
* Training & Meeting
* Customer Level Controls
* Logging various kinds of forms
* Bill Settlement
* Sales Controls
* Error Detecting

**Position : Sr. Business Analyst**

**Period : May 2011 Dec2012**

**Responsible Handled**

* Web/windows ApplicationsMarketing
* Client Interaction
* Software Marketing/Sales
* Web designing&Marketing
* E-commerceMarketing
* Portal Applications Marketing
* Pollution Machine software Marketing
* Web Hosting
* ERP Solutions Marketing
* WebsitesMarkeitng
* SEO Marketing

**Position : Software Business Analyst**

**Period : Feb 2012-till now**

**Job Profile : Sr. Business Analyst**

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**Responsible Handled**

* Web/windows ApplicationsMarketing
* Software Marketing
* Web designing& Marketing
* Client Interaction
* E-commerceMarketing
* Portal Applications Marketing
* Pollution Machine softwareMarketing
* web Hosting
* Team Handling

**Certifications:**

1. PHP with Ajax, Html, Joomla, Smarty & Cake PHP
2. Core java
3. Certificate Of Excellence from Aditya Birla group ( BirlaSun Life Insurance Co.Ltd)
4. Java Certificate From FocuzInfotech

##### Academic Qualification

B.Tech -Computer Science & Engineering

Kannur University- 2007

**Computer Skills:**

Fully conversant with all Windows based applications

Operating System: Windows 2000/7,8, Windows XP, Linux

Packages : MS Office, Photoshop,

Graphic Tools : Macromedia Flash, Adobe Photoshop, Adobe PageMaker, Adobe,Illustrator

JSP, Web Services

**Personal Data:**

Date Of Birth : 27-05-1985

Marital Status : Single

Languages known : English, Hindi, Malayalam, Tamil

Hobbies : Music, Driving, Travelling

**Passport details**

Date of Issue : 07-06-2012

Date of Expiry: 06-06-2022

References available upon request

Declaration

I acknowledge that the above information is impeccably correct to best of my knowledge and belief.

Place :Kottayam MAHENDRA

(signature)