

**CARLO**

[**Carlo-395743@gulfjobseeker.com**](mailto:Carlo-395743@gulfjobseeker.com)



**OBJECTIVES**

To obtain an employment for personal and professional growth and be a valuable of the organization.

**SUMMARY OF QUALIFICATIONS**

Dedication and drive as a hardworking individual, precise and efficient on given tasks. Friendly nature and open-minded to others, flexibility, and adaptability. Consistently provide superior customer service and promoting business. Time management, ability to prioritized effectively and meets demanding deadlines.

**WORK EXPERIENCE**

  **Resident Engineer**

January 2019 – April 2019

SRP Mambaling, Cebu City

Duties & Responsibilities :

* Monitoring and ensures all mall equipments are operational
* Review drawings and forward any comments based on the construction guidelines
* Conduct inspection on incoming tenants (Mechanical, Electrical, Plumbing and Fire Protection) and check the entire work in accordance to the approved drawings
* Managing all MEPFs provisions for incoming tenants and ensure existing projects are implemented with quality
* Witness the testing and commissioning and sign off relevant documents for acceptance
* Conduct Tenant Safety Audit
* Supervision of Preventive Maintenance on Substations
* Report to the Department Head the weekly accomplishments reports
* Report to the Assistant Vice President (VisMin Region) all consolidation files from different malls



**1 |** P a g e

* + **AUXILIARY ENGINEER**
* *Technical Department* April 2018 – October 2018

Ortigas, Pasig City

Duties & Responsibilities :

* + - Identifying project requirements
    - Reading design specification & technical drawing
    - Meeting/discussed directly to an every legitimate Client in-charge
    - Conduct test
    - Preparing project documentations
    - Plot project schedule reviewed and approved by client with a target date agreement
    - Maintaining the equipments at good condition
    - Coordinating the project to the other work site
    - Managing all auxiliary & electrical matters and ensure existing projects are implemented with quality
    - Report to the Auxiliary Manager the weekly accomplishments reports
  + **ELECTRICAL ENGINEER**
* **Site Development of Project Jumbo** *(Purefoods-Hormel Expansion Plant)*March 2017 – March 2018
* **ArchEn Technologies, Inc.** *(a subsidiary of San Miguel Corporation)*151 Edsa, Brgy. Wack – Wack, Mandaluyong City



Duties & Responsibilities :

* + - Identifying project requirements
    - Reading design specification & technical drawing
    - Preparing project documentations
    - Planning and monitoring the site activities as per the schedule and resolving various site related issues by coordinating among the various sub-contractors and attending project meetings as required
    - Review and forward any comments on the contractor’s method of statements for installation, execution of works and testing & commissioning of the system
    - Witness testing and commissioning of all electrical equipment and sign off the relevant documents for acceptance
    - Ensure effective site management and discipline to ensure safe execution of the project
    - Maintaining the equipments at good condition
    - Report to the Project Manager the weekly accomplishments reports



**2 |** P a g e

* 





**ENGINEERING STAFF – CAD OPERATOR** 

November 2015 – March 2017 

**Operation & Maintenance Technology Philippines Inc.** 

R&D Bldg. Filsyn Plant, Brgy. Don Jose, Sta. Rosa City, Laguna

Duties & Responsibilities :

* Discusses and verifies the details of Sketch/Draft drawings as per request by the Design and Project Supervisors and by other department. 
* Meets the deadlines set by the Project Supervisor. 
* Translates Engineer’s Sketch/Draft drawing into working drawings. 
* Makes legible presentation of design, shop & as-built drawings (Civil, Mechanical, Electrical & FDAS)



**SEMINARS & TRAININGS ATTENDED**

* **“Fundamentals of Supervision - Supervisory Development Program”**

*Castle Peak Hotel, F. Cabahug St., Cebu City – 11-12th March 2019*

* **“Technical Hands-on Training for Yeastar and Fanvil IP PBX System”**

*Cafe 1771, El Pueblo, Ortigas, Pasig City* –24thAugust 2018

* **“42nd IIEE Annual National Convention with 3E XPO 2017”**

***SMX Convention Center, Mall of Asia, Pasay City* –**16-19thNovember 2017

* **“Technical Procedure in Bolting Flange & Materials Familiarization – Fastening Materials” *OMTPI, Sta Rosa Laguna -***26thFebruary 2016
* **“Workworld Orientation 2015”:***A pre-employment Education program sponsored**by Bohol Island State University,* ***Coralandia Resort and Restaurant***–10thMarch2015
* **“Power Quality and Electrical Safety”: *BISU MC Activity Center, Bohol* -** 13thDecember 2014

**EDUCATION**

**Bachelor of Science in ELECTRICAL ENGINEERING** -Bohol Island State University(MAIN CAMPUS) – *March 2015*

* **Registered Master Electrician (RME)** Board Passer–*April 2015*
* **Registered Electrical Engineer (REE)** Board Passer–*September 2015*

**PERSONAL SKILLS**

* Microsoft Office 2013
* Google SketchUp
* AutoCAD 2017 (2D & 3D)
* Adobe Photoshop CS5

**WORK ACCOMPLISHMENT**

* AutoCAD Designing
* Electrical Installation
* Structured Cabling System Installation
* CCTV and Door Access Installation
* Public Address System Installation



**3 |** P a g e

**EXPERIENCED GAINED**

* Decision-making leadership
* Good team player and multi-tasking capabilities
* Initiative and ability to work with minimal supervision
* Motivate and trained professionally
* Focus and hardwork
* Stand as a good leader with principles, knowledge and good ethics

**STRENGTHS**

* Eager to learn (ability to adapt the nature of work)
* Efficient on the task given
* Willing to explore and invent techniques
* Resourceful



**PERSONAL DETAILS**

Age

: 25 yrs. old

Date of Birth

Place of Birth

Civil Status

Visa Status

Religion

Citizenship

Language Speak/Write

: 22 January 1994

: Bohol, Philippines

: Single

: Tourist Visa

: Roman Catholic

: Filipino

: Visayan, Tagalog, English

I declare under oath that this Resume has been accomplished by me, and is a true, correct and complete statement.

**CARLO**



**4 |** P a g e