**CURRICULUM VITAE**

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**JOHN**

**Email:** **john-396055@gulfjobseeker.com**

**Dubai – U.A.E**

**Accountant**

**PERSONAL STATEMENT**

To employ my knowledge and experience with the intention of securing a professional career with opportunity for challenges and career advancement, while gaining knowledge of new skills and expertise.

**CORE SKILLS**

* Highly experienced in all aspects of financial accounting
* Confident communicator
* Proven track record in identifying financial growth opportunities
* Strong knowledge of all major accounting systems
* Thrives in a high pressure work environment
* Flexible, adaptable and willing to go the extra mile
* Meticulous and thorough approach to accounting
* Client focused

**EXPERIENCE**

* Position: Cashier / Assistant Accountant / Accountant
* Company: Loan Credit Finance Co. in Uganda
* Duration: 8-Years

***Responsibilities***

* Daily bookkeeping and accounting processes
* Execute monthly payroll activities
* Prepare Journal Entries for prepaid expense and deferred revenue
* Receive and deposit all revenue.
* Prepare monthly and quarterly financial reports, including standard financial reports
* Monitor billing for compliance with all internal policies
* Financial reporting and other administrative requirements for management
* Report and track expenditures
* Carrying out daily financial reconciliations
* Reporting to the accounts team
* Helping to identify and rectify accounting anomalies
* Collating detailed data on financial performance
* Fixed asset accounting
* Processing employee expense claims
* Responsible for financial accounts,
* Communicating with senior management regarding their options and suggesting tailored financial strategies
* Detailed analysis of financial data
* Identifying areas of potential profitability
* Maintaining the stability of company financial systems and ensuring the accuracy of accounting
* Supervising trainee accountants

**PERSONAL DETAILS:**

* Gender : Male
* Date Of Birth : 19-11-1972
* Marital Status : Married
* Nationality : Uganda
* Visa Status : Tourist Visa (Long Term)
* Language : English

**EDUCATIONAL QUALIFICATIONS**

* Bachelor of Commerce (Accounting)
* Certificate in Computer Application

(MS word, MS Excel, Quick Book, Finance Solutions, Orbit, Tally & Loan Performer)

**DECLARATION:**

I certify that the above are true and correct to the best of my knowledge and ability. If given a chance to serve you. I assure you that I will execute my duties for the total satisfaction of my superiors.