**JOB APPLICATION**

**TOUSEEF**

**Email ID:** **touseef-396165@2freemail.com**

**Objectives**

To join the engineering wing of a reputed and progressive organization and achieve a name in it through hard, dedicated and sincere efforts, to make a valuable contribution for the wholesome growth of the organization and my personality.

**Professional Experience:**

WORKED WITH: **Hindustan Steelworks Construction Limited**

From **August 2011** to **March 2013**

I am working as a **CIVIL SITE EINGINEER** for Hindustan **Steelworks Construction** **Limited** I gained lot of experience in multi-storied buildings and various constructiontechniques adapted.

Currently working In a Construction Engineering Company

From June 2014 to Till Date

I am working as a **PROJECT ENGINEER** for **Indian Oil Corporation Ltd.** I gained a valuable experience in project management for Indian Oil Corporation limited For R.O (Retail Outlet) Projects for Karnataka state,India.

**Total Experience:** **2011 – 2019** **(7 Years)**

**QUALIFICATION: -** **1. DIPLOMA IN CIVIL ENGINEERING**

**2.B.E in Civil Engineering**

1. **Two Years Diploma in CAD** (Computer Added Designing & Drafting)

**Projects Involved with Hindustan Steel Work Corporation Limited**

**1: Project Title**

**Client**

**Job location**

**:**

**:**

**:**

**ESIC Hospital Project Gulbarga**

**Government of India**

**Hindustan Steelworks Construction,**

**Gulbarga, Karnataka, India**

**Projects Involved In Recent Company**

**1:** **Project Title**

**:**

**N.R.O (New Retail Outlet) Project, Ramasamudram**

**Client**

**Job location**

**:**

**: Indian Oil Corporation Limited. Ramasamudram,Yadgir District, Karnataka state,**

**India**

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| **2:** | **Project Title** | **:** | **COCO R.O Project** |
|  |  |  |  | **Company Owned & Company Operated Retail Outlet.** |
|  |  | **Client** | **:** | **Indian Oil Corporation Limited.** |
|  |  | **Job Location** | **:** | **Bijapur District, Karnataka State, India.** |
| **3:** | **Project title** | **:** | **N.R.O (New Retail Outlet) Project** |
|  | **Client** | **:** | **Indian Oil Corporation Limited.** |
|  | **Job Location** | **:** | **Bijapur District, Karnataka State, India.** |
| **Skills.** |  |  |
| **Operating Systems** | **:** | Windows Xp / Windows7 |
|  | **1.** | **Packages** | **:** | Word, Excel, Access, PowerPoint |
|  | **2.** | **Auto Cad** |  |  |
|  | **3.** | **Languages Known** | **:** | English & Hindi. |

**JOB RESPONSIBILITIES AS A CIVIL SITE ENGINEER**

1. Inspect and Monitor Construction site to ensure adherence to Building Codes, Specification and Safety.
2. Report to the Manager/Site Manager.
3. Planning daily site activities in advance and execute the plans on site.
4. Working as per the set target to achieve productivity, performance standards and profitability.
5. Effective utilization of manpower and avoiding idle time of manpower and resource.
6. Monitor compliance of works with approved drawings, quality requirements and safety requirements, project specification.
7. Interaction with the client to understand their requirements and fulfill them in the work.
8. Report regularly on site activities and overall project status and issue to the project manager/site manger.
9. Allot work to the foreman, supervisors, and charged hand daily to achieve planned targets.
10. Guide and train the subordinates to work in line with client’s requirements and company requirements.
11. Co-operate and communicate effectively with the seniors and subordinates to achieve company target and achievements.
12. Prepare the daily and weekly report as per the company and client requirements.
13. Understand the site specification requirements and applying past experience to suit the specific requirements.
14. Also maintain the startup and checkout list.
15. Pre-pour inspection of form work and reinforcement.
16. Verification of placement of reinforcement, concrete quality, placement of form work.

**JOB RESPONSIBILITIES AS A CIVIL PROJECT ENGINEER**

1. Inspect and Monitor Construction site to ensure adherence to Building Codes, Specification and Safety.
2. Report to the Manager/Site Manager.
3. Planning daily site activities in advance and execute the plans on site.
4. To Report on Daily Basis to Site Manager and to Client on Weakly Basis.
5. To give required site instruction to Site Engineer.
6. To Take Measurements on the Daily Basis to Ensure the Quality and Quantity of Work.
7. To Maintain Records at the Site, Site Oder Record, and Site Instruction Records.
8. To Submit the Measuremts to the Client for Billing Stages Arise By the Contractor.
9. To ensure the work should be Arrange in such a Manner that delay should not be caused for the Site Submission to the Client.
10. Allot work to the foreman, supervisors, and charged hand daily to achieve planned targets.
11. Understand the site specification requirements and applying past experience to suit the specific requirements.

Personal profile:

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| **Name** | **:** | **Touseef** |
| **Religion** | **:** | **Islam Muslim** |
| **Marital Status** | **:** | **Single** |
| **Nationality** | **:** | **Indian** |