# PROFILE SUMMARY

Sravan-396251@2freemail.com

SRAVAN

**(Logistics Executive)**

 **Dubai**

# WORK EXPERIENCE

**Dec ‘17 – Jun ’19 |INDIA**

(SHIPPING & TRANSPORTATION SEAWAY COMPANY)

## Logistics Executive

* I have handled import and export operation project.
* Aware of customs or any government rules and regulations.

With over 3 years 8 month of experience in the field of Logistics Management looking for position as **Logistics Coordinator**

**/Production Officer preferably** in Construction, Shipping, Import & Export industry.

# PERSONAL INFO

* Nationality : Indian
* Gender : Male
* Languages : English| Hindi| Telugu
* DOB :10th-July-1994
* Marital Status : Single
* Visa Status : Visit (Expires on 20th Jan,2020)
* Current Address : Dubai.
* Customs clearance procedures.
* Handled Onshore Queries and Customer Queries.
* Invoice and Document Auditing and send to Customers.
* Advanced planning and optimization(APO), Transportation Management(TM).
* Integration of customer credit and debit flag.
* Handled Full Container Load (FCL), Less Than Container Loads(LCL).
* Handling communication for both Agency and Customers.
* Knowledge of US Custom Regulatory requirements for Ocean products.
* Tracking Vessels, containers and Goods

# KEY AREAS/SKILLS

Client Relations

On shore Queries Handling Administration

Invoice Audit Order Management

Problem Solving Skills Quality Analysis

Ability to prioritize work Customer Complaints

Destination Documentation Audit Tracking Vessels and Cargo

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| **2014****2011** | **Bachelors of Computer Science**Satavahana University| Karimnagar |India**Intermediate Mathematics**Pavithra Junior college| Nizamabad |India |

**Aug ’15 – July ’17**

##  |INDIA

(FREIGHT TRANSPORTATION COMPANY)

## Trainee & Operations Executive

* + Devise and implemented short-term and

long-term plans, Optimizing supply chain management.

* + Handled production, manufacturing, purchasing, procurement, warehouse, logistics management, Import and export other supply chain process.
	+ Improved, standardized and documented planning and scheduling processes.
	+ Built supplier relationship to mitigate risk and establish effective purchasing arrangement with indirect and logistics customers.
	+ End to End supply chain process.

# TECHNICAL SKILLS

Adobe photo Designing, Ms excel, MS Office, Troubleshooting and Hardware, Outlook.

# EDUCATION



**ACHIEVEMENTS**

Have been rewarded and recognized as **Employee of the Month** for several times in previous organization.

Have been recognized Best Accuracy Invoice and Document Auditing and Delivery to Customs and Customers.