

URRICULUM ITAE

**CV**

**MOHSIN**

**Email Id:** mohsin-396594@2freemail.com

**Address:** Dubai, UAE

**OBJECTIVE**

To pursue a highly challenging career in the field of Finance, Accounts & Taxation, where I

would apply my knowledge, experience and ideas to develop high caliber professional skill and effective management technique by proactive research and development activities to ensure protection of interest of industry and emerge as a good Corporate Professional

**CORE COMPENTENCIES**

* Strong leadership skills with high performance standards
* Business Oriented and Result driven with flexible and adaptable to environment and conditions
* Strong Interpersonal Skills
* Financial Statement Analysis and Interpretation

**PROFESSIONAL QUALIFICATION**

* **B.COM** QUALIFIED from Abdulwali khan University Mardan Pakistan
* **D.COM** QUALIFIED from Technical Board Peshawar Pakistan
* **Matriculation** QUALIFIED from B.I.S.E. Mardan (2013)

**WORKING EXPERIENCE**

# Junior Accountant (Sep2015 to Feb 2017 )

* Monthly management account preparation
* Production of profit and loss
* To complete and maintain sales invoices and reports
* Preparation of the Accounts Pack for review
* Bank reconciliation, posting and balancing
* Weekly wages, petty cash and other journal posting
* Daily bank receipts postings
* Year budget preparation
* Year end audit analysis
* Set up new suppliers on accounting software.

# Trainee Accountant (Apr 2015 to aug 2015) Rainbow Broadband (Pvt) Ltd

* Prepare, examine, and analyze accounting records, financial statements, and other financial reports to assess accuracy, completeness, and conformance to reporting and procedural standards.
* Compute taxes owed and prepare tax returns, ensuring compliance with payment, reporting and other tax requirements.
* Analyze business operations, trends, costs, revenues, financial commitments, and obligations, to project future revenues and expenses or to provide advice.
* Report to management regarding the finances of establishment.

**COMPUTER PROFICIENCY**

# Typing Speed:

50 WPM

# Operating Systems:

All

# Microsoft Office:

Word, Excel, PowerPoint,

# Others:

Surfing Internet, Windows Installation, Drivers Installation of Hardware, Partition Making, Installation of Necessary Software.

**EXTRACURRICULAR ACTIVITIES**

Programming, Surfing Internet, Reading Books, Designing Websites,

**Languages**

English, Urdu, Pashto

**PERSONAL**

Date of Birth : 17-10-1994

Domicile : DIR (KPK)

Religion : Islam

Nationality : Pakistani

Marital Status : Single

**Reference**

Will be provided gladly on demand