CURRICULUM VITAE

**ESTHER**

**PERSONAL PROFILE**

Date of Birth : 26/09/1986

Civil Status : Single

Gender : Female

Visa Status : Long Term Visit Visa Nationality : Nigerian

Language : English

**OBJECTIVE**

To deliver a safe, reliable, world class and customer focused to provide user support and

positive customer service through my experience and learning on the job. Troubleshoot problems and advise on the appropriate action.

**PROFESSIONAL EXPERIENCE**

**Park In Hotel in Nigeria Since 2015 until 2019.**

# Position: Waitress

**Exclusive Restaurant – Nigeria May 2012 – Nov 2015**

**Position: Waitress**

**Duties and Responsibilities:**

* Provide the perfect service experience for every Guest
* Ensure the Guest feels important and welcome in the restaurant
* Ensure hot food is hot and cold food is cold
* Adhere to timing standards for products and services
* Look for ways to consolidate service and increase table turns
* Present menu, answer questions and make suggestions regarding food and beverage
* Serve the Guest in an accommodating manner
* Must know all food liquor, beer, wine and retail offered
* Apply positive suggestive sales approach to guide Guests
* Pre-bus tables; maintain table cleanliness, bus tables
* Looks for ways to avoid waste and limit costs
* Assist in keeping the restaurant clean and safe
* Provide responsible service of alcoholic beverages
* Deliver food and beverages to any table as needed
* Must follow all cash handling policies and procedures
* Report to property on time and in proper uniform

**EDUCATIONAL QUALIFICATION**

* + National Diploma in Business Administration (OND- INVIEW)
	+ O’ Level Certificate

**SKILLS**

* Able to work as part of a team or independently with little or no supervision
* Flexible and can be able to work in a multicultural environment
* Superb interpersonal skills and exceptional ability towards greater customer satisfaction
* Excellent communication skills
* Computer Literate
* Ability to work under pressure for long hours
* Ability to organize and coordinate activities between different departments
* Willingness to work in rotational shifts to be able to give continuous assistance to clients
* Technical competence of operating several communication devices
* Able to sell to large and small clients.
* Have a professional style of communication & ability to build rapport with prospective Customers.

**STRENGTHS**

* Self-motivated
* Problem solving and decision making
* Good Analytical skill and a Quick Learner
* Focused on minute details

Personal Contact : esther-396892@2freemail.com

Reference : Mr. Anup P Bhatia, HR Consultant, Gulfjobseeker.com 0504753686

**REFERENCE:**

Can be provide on request

**DECLARATION**

I declare that the information provided above is true and correct to the best of my knowledge.

***ESTHER***