### JOHNSON

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 WAITER

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# Objective:**Driven service-minded professional**with more than 8 years of experience in hospitality operations, strengths include communication, service delivery to contribute to your company goals and targets.

# Work Experience

**Head Waiter: July 2016 – Nov2019**

**Duties:**

* Greeted guests, checked bookings and escorted guest to tables, consistently checking their requirements and providing response to their enquiries.
* Presented menus, explained menu items and made recommendations along with assisting guests with particular food allergies and preferences to select items.
* Served and cleared food following correct etiquette.
* Checked orders for accuracy, quality and presentation standards.

## The Avenue Suits, Lagos, Nigeria

**Waiter: Jan 2015 – Feb 2016.**

**Duties**:

* Greeting all guests, using the guests’ name as often as possible.
* Taking orders from guests and offering advice on the menu.
* Giving guests an accurate bill then taking payment from them in cash or credit cards.
* Ensuring the Cashier Tally Sheets are accurate and any discrepancies are noted and signed by a supervisor
* Providing a warm welcome for customers. Receive food & drink orders & serve customer requests to the standards required.
* Serving dishes to customers at tables.

## The Avenue Suits, Lagos, Nigeria

**House Keeping Attendant (Public Area): February 2014 – Dec 2014.**

**Duties:**

* Consistently offer professional, friendly and engaging service
* Clean assigned public areas throughout hotel
* Empty trash in all public areas and clean public area restrooms
* Clean all mirrors, inside of windows, wipe and dust all surfaces; keeping all brass shiny
* Vacuum carpets where needed
* Follow departmental policies, procedures and service standards
* Report necessary maintenance items
* Follow all safety and sanitation policies.
* Follow instructions and assist room attendants when needed.

# Proven Skills:Trustworthy and proactive, Outstanding attention to detail, Able to read and write English, Independent, ability to work without supervision, Multi-tasking, Cash handling, Customer service, A friendly, cheerful, and polite attitude, A strong passion to ensure customer satisfaction, Diligence and dedication to work.

# Education Qualifications.

* SENIOR SECONDARY SCHOOL CERTIFICATE
* ORDINARY NATIONAL DIPLOMA

After you have reviewed my resume, I would welcome an opportunity to discuss how I can positively contribute to the team, I look forward to hearing from you soon.

**Personal Details:**

**Nationality : Nigerian**

**Date of Birth : 22nd July, 1992**

**Gender : Male**

**Marital Status : single**

**Language Known : English.**