

**SHRUTI**

**MECHANICAL ENGINEER**

Email:

[Shruti-397379@gulfjobseeker.com](mailto:Shruti-397379@gulfjobseeker.com)

Location: Dubai, UAE

Languages:

* English

Speaking, Reading, Writing

* Marathi

Speaking, Reading, Writing

* Hindi

Speaking, Reading, Writing

* Malayalam Speaking

Nationality: Indian

**VISA STATUS: Dependant Visa**

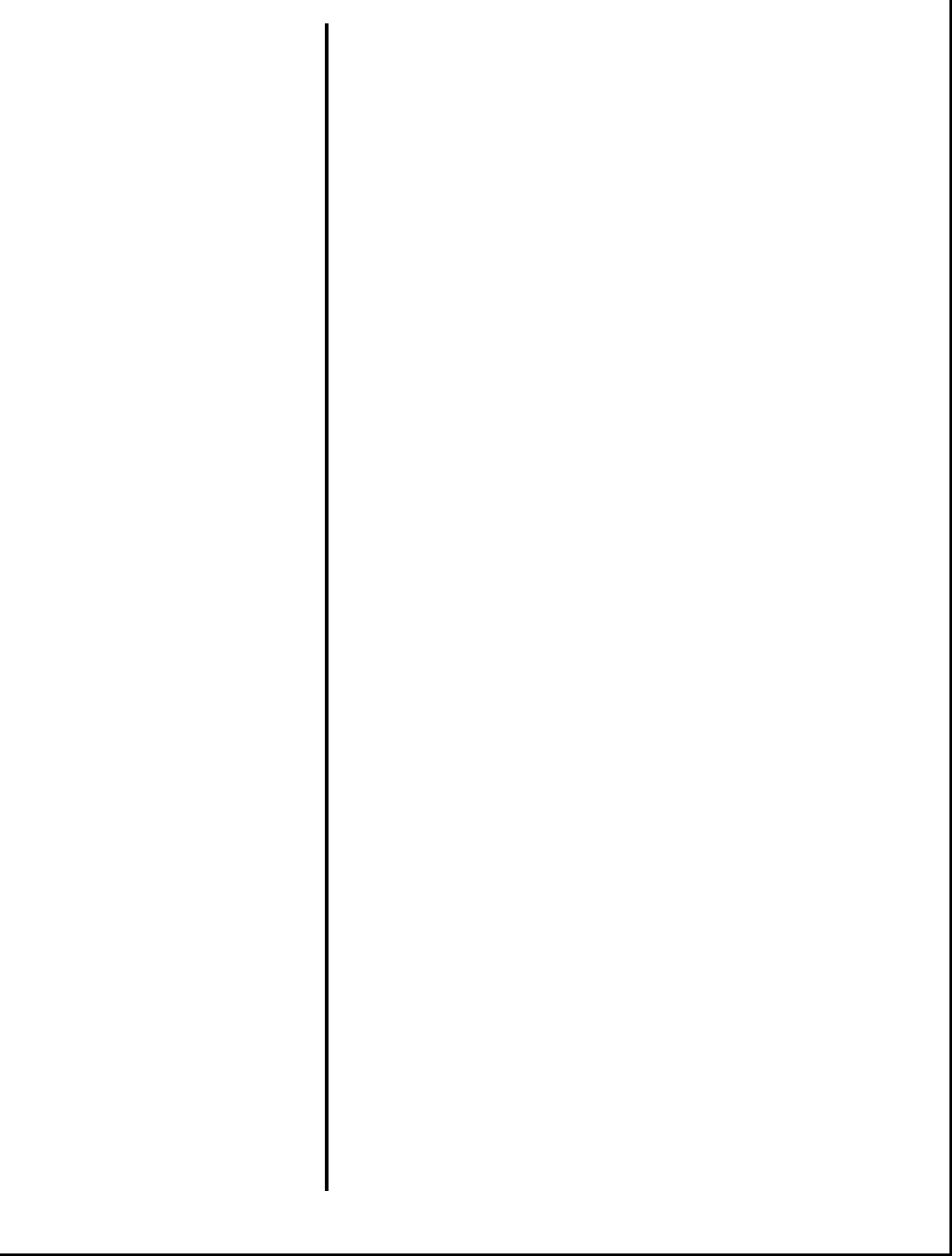
**Validity: 19/03/2022**

**Technical Skills:**

Working knowledge of MS Office:

Excel, Word, Powerpoint, Outlook

**PROFILE**

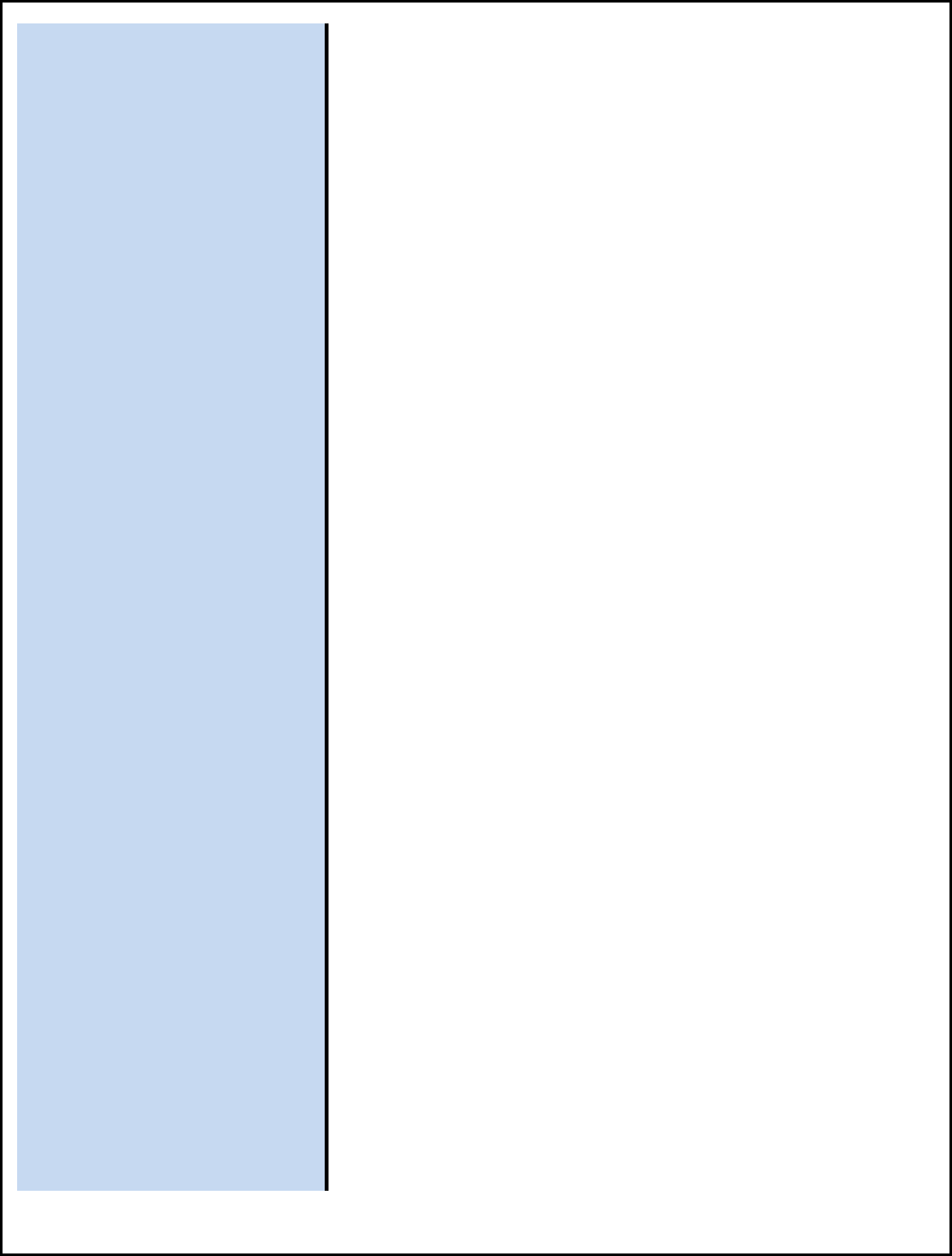


**MECHANICAL ENGINEER WITH 2 YEARS’ EXPERIENCE**

* Worked as Mechanical Engineer in **India**
* Worked in the mechanical design department of **pressure vessels,heat** **exchangers,piping,oil and acid tanks.**
  + Worked for **Alpha Fisco L.L.C Project-Oman.**
  + Worked for **Indian Oil Cooperation Ltd** project**-**BOM and transmittals of pressure vessel and tanks.
  + Worked for **Sulpher Melting Plant OCP,Morocco**.
  + Handled **SAP Vedanta,Gamsberg project-South Africa**.
  + Knowledge about **P & ID drawings.**
  + Pursued **BE in Mechanical Engineering** from **Mumbai University.**
  + Excellent **time management skills** with demonstrated ability to prioritize and handle multiple projects in face-paced environment.
  + Worked in time sensitive projects.
  + Ability to manage short-term deadlines.
  + Ability to function as a team player and alternatively work independently to achieve objectives
  + Conduct meetings with client.
  + Trained team members in BOM, BOQ,P & ID, piping and transmittals.
  + Good management and coordinating skills.
  + Ability to manage the flow of day-to-day operations by prioritizing the work.
  + Good in client handling.

**Roles and responsibilities**

* Prepared **BOM** of pressure vessels, tanks, heat exchanger.
* Prepared ‘**General Arrangement’** **of piping.**
* Preparing **datasheets** for pumps, valves, and tanks.
* Designed routing of pipe for Alpha Fisco L.L.C Project-Oman.
* Prepared **line list** ,**BOQ** of pipes.
* Accurate record keeping.
* Prepared **Mechanical Data Sheets** (Equipment list).
* Prepared transmittals for various projects.
* Drawing piping Isometrics.
* Evaluating vendor offers and preparing comparisons for inclusion of best vendor proposals in estimates.
* Preparing pre-bid queries and obtain clarifications from client.
* Prepared piping plan drawings.
* Guided team based on management direction
* Coordinating with various technical and commercial departments for workable inputs.
* Monitored progress of work and reported issues to senior manager.
* Attended meetings to discuss projects with clients, contractors and other engineers.



* Worked closely with project managers and engineers to ensure project requirements were fulfilled and budgets were honored.
* Ensured the deliverables are error free according to project requirement.
* Assisted in determining materials and supplies based on goals and budgets.
* Contributed to best-in-class execution of objectives and customer satisfaction excellence through continual review and development of tools, support materials and quality improvements.
* Maintaining folders of all the working projects properly and systematically.
* Completed special projects and handled highly confidential reports and documents for Vice Presidents.
* Co-ordinated with design and workshop production team to ensure product met reliably high quality level.
* Responsible to maintain healthy group dynamics.

**EDUCATIONAL QUALIFICATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course** | **Board** | **Year of** | **Institution** | **Percentage** |
|  |  | **Passing** |  | **/CGPA** |
|  |  |  |  |  |
| BE | Mumbai | 2017 | Bharat | 6.30/10 |
| MECHANICAL | University |  | College of |  |
| ENGINEERING |  |  | Engineering |  |
|  |  |  |  |  |
| 12th | HSC, | 2012 | V.K.Krishna | 64% |
|  | Maharashtra |  | Menon |  |
|  | Board |  | College. |  |
|  |  |  |  |  |
| 10th | SSC, | 2010 | Holy Cross | 82% |
|  | Maharashtra |  | Convent |  |
|  | Board |  | School |  |
|  |  |  |  |  |