**Abdul**

**Email:** [**abdul-397409@gulfjobseeker.com**](mailto:abdul-397409@gulfjobseeker.com)

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**CAREER OBJECTIVE:**

Seeking a career-oriented position as a civil engineer in a firm where I can get hands on challenging tasks; that will enhance my professional knowledge to deal with the challenging problems and get a chance to show my commitment towards the growth and development of the organization.

**CAREER PROFILE/SKILLS:**

* **Project Planning and controlling**
* **Project scheduling on MS Project**
* **Quality control and assurance**
* **Quantity take offs and estimation using MS Excel**

**PROFESSIONAL WORK EXPERIENCE:**

|  |  |  |
| --- | --- | --- |
| **Tenure:** | (Reputable architecture designing and planning organization in Pakistan) |  |
| July 2019 – Oct 2019 |  |
| **Designation:** | Project Supervisor |  |
| **Project:** | Hyundai Nishat Showroom and offices civil & finishes work |  |
| **Responsibilities:** |  |  |

* Monitoring of Project progress and updating schedule using MS project.
* Creating shop drawings and as built drawing using AutoCAD software
* Resolving technical difficulties and other problems.
* Inspection of material quality at site

**Achievement:**

* Successfully handed over project within schedule time

**Organization:**

**The TAQ Organization.**

(Leading Logistics and warehousing company in Pakistan)

**Tenure:**

**Designation:**

**Project:**

**Responsibilities:**

March 2017 –Jun 2019.

Civil Engineer

Construction of P.E.B Warehouse and auxiliary buildings at Port Qasim

* Project planning and management
* Liaison with consultant and contractors.
* Accurately kept records detailing cost, quantity information and engineering issues.
* Reviewed design plans and implemented techniques that resulted in better optimization.

**Achievements:**

* Independently directed and lead the project with full responsibility till completion.
* Successfully completed project within budget

|  |  |  |
| --- | --- | --- |
| **Organization:** | **MIMA Construction** |  |
|  | (Reputable general contractor in Pakistan) |  |
| **Tenure:** | Jan 2016 – Feb 2017 |  |
| **Designation:** | Site Engineer |  |
| **Projects:** | 1. South Asia Pakistan Terminal Admin Building Civil and finishes works |  |
| **Responsibilities:** | 2. Construction of RCC Warehouse in Korangi Industrial Area |  |
|  |  |

* Setting out the work in accordance with the drawing and specifications.
* Documentation
* Assisting project manager in technical aspect
* Quantity take-offs and billing
* Weekly meetings with client and consultant

**Achievements:**

* Successfully completed my first project and got promoted to senior site engineer from assistant.

**ACADEMIC EDUCATION:**

|  |  |  |  |
| --- | --- | --- | --- |
|  ***Bachelor’s of Engineering (Civil)*** | | **2012-2016** |  |
|  | NED University of Engineering and technology, Karachi |  |  |
| ***A Levels*** | **2009-2011** |  |
|  | DA Public School O&A Levels D.H.A, Karachi |  |  |
| ***O Levels*** | **2007-2009** |  |
|  | DA Public School O&A Levels D.H.A, Karachi |  |  |

**CERTIFICATION/ ADDITIONAL SKILLS:**

|  |  |  |
| --- | --- | --- |
| o | **MS Office** | (All versions, esp. MS Word, MS Power Point and MS Excel) |
| o | **MS Excel** | (MS Formulae, Reports Automation, Macros, Presentations w.r.t. Analysis) |
| o | **MS Project** | **(**Scheduling, updating, resource scheduling etc.) |
| o | **Primavera** | (Attended oracle certified hands on training of Primavera P6 Project Management) |
| o | **AutoCAD** | (Hand on experience in creating shop drawings and as built drawings) |
| o | **Autodesk Revit** | (Self learned through tutorials and guides to build zero energy house) |

**PERSONAL INFORMATION:**

**Date of Birth**

:

26th May 1991

**REFERENCE:**

Reference would be gladly furnished upon request.