**CURRICULAM VITAE**



**FAIZAL**

**E-MAIL:** **faizal-397753@gulfjobseeker.com**

**CAREER OBJECTIVE:-**

To secure a Job in a reputed Organization where I can utilize my experience, Skills and Hard ware towards Organization Development and Further Improving my Skills and Knowledge.

**EDUCATION QUALIFICATION:-**

 **S.S.C from State Board of Secondary Education, Karimnagar, Telangana India (2009 2010) - 53%.**

 **Intermediate (C.E.C) From Board of Intermediate Education, Karimnagar, Telanaga India. (2010 2012) - 57.7%**

 **B.COM (C.A) From Sathavana University with "1st DIVISION" In Korutla Karimnagar, India. (2013 2016) - 67.7%.**

**TECHNICAL QUALIFICATION:-**

**"Post Graduate Diploma in Computer Applications**" From **(Nipro Computer) Koratla, Karimnagar, India.**



 **NEBOSH Award in Health and Safety at Work – (HSW).**

 **Kingdom of Saudi Arabia - Driving License.**

**WORK EXPERIENCE:-**

 Worked as a **"System Operator**" For 2 Years in **Nipro Computer Education,**

**Korutla Karimnagar, India.**

 Worked as a "**Customer Relation Officer**" for 1 Year One Month in **Hinduja Global** **Solution**, musheerabad, Hyderabad. In **(KSA Zain Telecom Process).**

 Worked as an "**Shift Manager**” in **Burger King**, From Oct 10th 2016 To Oct 20th 2018 in Riyadh - KSA**.**

 Working as a “**Client Service Clerk”** or **Customer Coordinator** From Feb 27th2019 To Till date In Karama, Dubai - UAE.

**STRENGTHS:-**

 Progressive four years of professional experience in handling billing

 Explorer Excellent customer service and communication skills Attention to detail with

 Disciplined, self-motivated and optimistic.

 The ability to work hard, creative, co-operative and to complete the tasks to the best satisfaction.

 Loyalty to the profession and organization that I serve.

 Ability to communicate well with the customer to make them satisfied.



**PERSONAL PROFILE:-**

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| **Date of Birth** | **:** | **11.05.1995** |
| **GENDER** | **:** | **MALE** |
| **Martial status** | **:** | **UN MARRIED** |
| **Nationality** | **:** | **INDIAN** |
| **Languages Known** | **:** | English, Arabic, Hindi, Telugu and Urdu**.** |
| **DECLARATION:-** |  |  |

I do hereby declare that all the information given above by me is true to the best of my knowledge.

Place : - Koratla.

**DATE :-**

**(FAIZAL).**