

MARKO

LOGISTICS COORDINATOR

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I am available for an interview online through this Zoom Link <https://zoom.us/j/4532401292?pwd=SUlYVEdSeEpGaWN6ZndUaGEzK0FjUT09>

**ABOUT ME**

Works in transporta on or warehousing of goods. Processes orders and oversees cycle of order fulfilment. Responsible for making sure supplies, stock, materials, packages, and/or products are processed through the delivery and/or warehouse system eﬃciently and safely.

**PERSONAL DETAILS**

**Date of birth**

10/08/1994

**Na onality**

Tazanian

**Visa status**

Residence

**WORK EXPERIENCE**

**WAREHOUSE OPERATIVE**

AUG 2018 - PRESENT

RESPONSIBILITIES:

Plan warehouses and distribu on centers for eﬃciency in both opera ons and capacity

Organize transporta on ac vi es, including storage of goods, managing

informa on accrued from point of origin to delivery, orchestra ng transporta on movements, and arranging for services as necessary

Coordinate and track the movement of goods through logis c pathways Execute a logis cs plan to move products and packages to reach des na ons on schedule

Review freight rates and other transporta on costs to keep working costs low Maintains quality throughout the logis c processes

**WAREHOUSE OPERATIVE**

DANUBE | DAR ES SALAAM

APR 2014 - JUN 2018

RESPONSIBILITIES:

Facilitate the shipping of products from one des na on to another Arrange transporta on, schedule staﬀ, and orchestrate deliveries to meet customer demand with li le to no delay Receives products and coordinates delivery

Prepares loads for shipment

Takes steps to avoid quality control issues

Makes sure warehouse capacity is kept at op mal levels

Manages ac vi es throughout the order fulfillment and transporta on cycle to make sure established deadlines are met Oversees inventory of goods and vehicles

Con nually reviews freight costs, transporta on rates, and/or the prices of raw materials to keep costs down where possible Streamlines shipping and transporta on processes



**EDUCATION**

**HIGH SCHOOL CERTIFICATE**

THAQAFA HIGH SCHOOL | MWANZA CITY 2013



**Marital status**

Single

**LANGUAGES**

English

Swahili

**REFERENCE**

**SKILLS**

Maturity



Perseverance



Ac ve Listening



Commercial Awareness



Numerical Skills



Expert



Confidence



Pa ence



Excellent Interpersonal Skills



IT Skills



Time Management



Nego a on Skills



**AVAILABLE UPON REQUEST**

**HOBBIES**

Football, Video game, Swimming, and Yoga