** ABDUL**

**BBA/MBA**

**BUSINESS ADMINISTRATOR EMAIL:** [**abdul-399458@2freemail.com**](mailto:abdul-399458@2freemail.com) **MOBILE: +971 50475 3686**

**ABOUT ME**

Date of birth: March 28, 1994

Age: 26

Gender: Male

Nationality: Indian

Place Of Birth: Riyadh (KSA)

Marital Status: Single

Religion: Islam

**SKILLS AND ABILITY**

Quick learning ability

Good leadership quality

Time management skills.

Enthusiastic attitude

**TECHNICAL SKILLS**

MS Office

Tally - Spread Sheet

Samsung Zendesk Tool

SAP Marketing Cloud Tool

CRM Analysts

**CAREER OBJECTIVES**



To succeed in an environment of growth and excellence and earn a job which provides me job satisfaction and self-development and help me achieve personal as well as organizational goals.

**EDUCATIONAL QUALIFICATIONS**



**MBA** –MASTERS OF BUSINESS ADMINISTRATION

AURORA DEGREE & PG COLLEGE ( **2016 -2018** )

OSMANIA UNIVERSITY – HYDERABAD

**BBA** –BACHELOR OF BUSINESS ADMINISTRATION

JAHNAVI DEGREE & PG COLLEGE ( **2013 -2016** )

OSMANIA UNIVERSITY – HYDERABAD

**PROFESSIONAL EXPERIENCE**



* **INDIA – HYDERABAD**

**India-based Company**

Worked as a **Trainee Process Consultant** **Experience**: 6 Months

**Responsible For:**

* AR ( Accounts Receivable) Follow Up
* Insurance Claims Billings And Adjustment
* Claims Denial Status

**PROFESSIONAL INTEREST**:

Administration

Sales & Marketing

Logistics

Supply Chain

Accounting

**LINGUISTIC PROFICIENCY**:

English: Read, Write & Speak

Hindi: Read & Speak

**HOBBIES**:

Organizing management fest Watching Movies Playing Volleyball

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* **GULF – KINGDOM OF BAHRAIN**

**AL – MOOSA MARKETING EST.** Manama, Kingdom Of Bahrain

Worked As A **Relationship Officer** For CITI Bank Client

**Experience**: 1 Year

**Responsible For:**

* Proactive in assessing financial needs of customer.
* Referring Target Markets to Sales Manager.
* Estimating Business Forecasting.
* Establishing Client Relationship.

**INTERNSHIP** : ( **MBA MARKETING PROJECT** )



* **INDIA – HYDERABAD**

• Heritage Foods India Limited, Panjagutta, Hyderabad, Telangana

Enrolled As A **Marketing Influencer**

**Responsible For:**

* Attending customer on their requirements.
* Service level quality and product awareness to customers.
* Part of company’s new advertisement campaign.