

Aswathi

Strategic and Goal Oriented Professional

**WORK EXPERIENCE**



**Procurement Coordinator** Logistics LLC



*12/2019 - 09/2020*, *Dubai, UAE*

*Logistics LLC was founded in the last quarter of 2005 with an intention to serve the exporters and importers with a unique logistics solution at one window stop.*

*Achievements/Tasks*



Responsible for evaluating suppliers, reviewing the best products, comparing prices, liaising with suppliers, and securing purchase deals, negotiating contracts, and ensuring that approved purchases are cost-eﬃcient and of high quality.

Taking purchase requests from clients and getting price quotes from suppliers, Purchasing of items and sending the items to the clients who sits in various countries.

**Marketing Consultant**

Etag Software Solutions Pvt Ltd

*2017 - 2019*, *Bangalore, India*

*Etag is a leading ERP Implementation provider for IHRMS, IAP (Prusight), Infor LN and Infor Syteline. Also, service customers on SAP and Oracle Apps.*

*Achievements/Tasks*



Promoted products like HrRoll and Prusight.

Scheduled Product demonstrations via online and onsite interface.

Responsible for Generating website inquiries, executing SMS and Email campaigns.

Executed Social Media Campaigns.

Responsible for Content Management in 3 websites (etaginc.com, hrroll.com and prusight.com) using WordPress.

Worked on Lead Management System (Lead Generation, Database Building, Lead Qualification, lead Distribution).

*Contact: Rahul GR - rahul@etag.in*

**EDUCATION**



**Masters in Business Administration**



 Bangalore University

*2014 - 2016*,

**Bachelor of Business Management**,

Kannur University

*2011 - 2014*

**SKILLS**



Business Acumen



Strong Negotiation, Analytical Skills



Advanced Organizational Skills



Communication Skills Mathematical Skills



Project Management Customer Relationship



Time Management

**ACHIEVEMENTS**



Generated 500+ Leads using LinkedIn for newly launched HRMS product

Generated 1000+ ERP Leads using LinkedIn for the International Market

Developed 45000+ Organic Facebook Page followers in 6 months

**ORGANIZATIONS**



Sambhram School of Management (2014 - 2016)

**LANGUAGES**



|  |  |
| --- | --- |
| English | Hindi |
| *Native or Bilingual Proficiency* | *Full Professional Proficiency* |
| Malyalam | Tamil |
| *Native or Bilingual Proficiency* | *Limited Working Proficiency* |
| Kannada |  |
| *Limited Working Proficiency* |  |
| **INTERESTS** |  |
|  |  |



Surfing Travel Gadgets Movies

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Reference

Mr. Anup P Bhatia, HR Consultant, Gulfjobseeker.com Feedback@gulfjobseeker.com

View Video CV of candidates available on YouTube Channel

<https://www.youtube.com/channel/UCdsv_v9Czkx2Dc8bW4Bt4wA/>

Chat with us Live on Zoom

<https://zoom.us/j/4532401292?pwd=SUlYVEdSeEpGaWN6ZndUaGEzK0FjUT09>

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