**CHINTAN (B.Com, FCA)**

Contact No. : +971504753686

E-mail: chintan-405037@2freemail.com

|  |
| --- |
| **Objective:** |
| A highly skilled and experienced Chartered Accountant with 7 years of post-qualification experience in managing accounting, financial reporting, taxation, and audit services for a wide range of clients. Possesses excellent analytical, communication, and leadership skills, and is committed to delivering high-quality services to clients. |

|  |
| --- |
| **Work Experience** |
| As an ArticleFirm Name:- 1.  Chartered Accountants Bhuj-Kutch. (Tenure: From Aug-2012 to–May-2013) 2. Chartered Accountants Bhuj-Kutch. (Tenure: From June-2013 to–August-2015)As an Audit ManagerFirm Name:- 1. Khimji Kunverji & Co. (Gandhidham Branch) Chartered Accountants Gandhidham-Kutch. (Tenure: From June-2016 to December-2016)  As a Dy. Manager, Manager, & Finance Head (Finance & Accounts)Rajvi Group (having interest in Real Estate, Hotels, Logistics & Shipping Industries in Gandhidham – Kutch) (Tenure: From January-2017 to till date) (Group belong to First woman speaker of Gujrat State Assembly Mrs. Nimaben Acharya) (Major Group Firms – RCC Limited, RAS Infraport Private Limited, Rajvee Resorts and Hotels Private Limited, RAJVI Estate LLP, N. M. Timber LLP, Neemaya Hotel) Work Area • Manage and oversee accounting and financial reporting for group firms, ensuring compliance with regulatory requirements and company policies.• Prepare and review financial statements, balance sheets, and income statements, and provide analysis and recommendations for group firms.• Develop and implement tax planning strategies for group firms, ensuring compliance with tax laws and regulations.* Liasioning with Banks for arrangement of Finances, & Refinances of Existing facilities

 • Conduct audits and reviews of financial statements to identify and mitigate risks and ensure compliance with accounting standards.• Lead and mentor junior staff members to ensure their professional growth and developmentOfficially After 2017 I have obtained Certificate of Practice and incorporate firm named “Shah Khandor & Co.” along with my cousin brother. Apart from my own practice I am also being statutory auditor of various Rajvi group firms and also professionally associated with their arbitration matter with Deendayal Port Authority (i.e. Kandla Port) & other legal battles. |
| Work Done while practicing CA:* Statutory Audit / Tax Audit –
	+ Conducting Statutory Audit of Private Limited Companies (Companies in Shipping business &Construction Lines)
	+ Tax Audit of Private limited Companies (Companies in Shipping business, freight forwarding business& Construction Lines)
	+ Audit of Hindu Undivided Family/Proprietorship/Partnership Firms engaged in mining, minerals, & china clay processing, retail sector, salt manufacturing & trading, petroleum products.
* Income Tax / Indirect Tax -
	+ Preparation of VAT returns / GST Returns / TDS Returns
	+ Service Tax Return preparation & filing of returns.
	+ Preparation of Computation of Total Income and filing of Income Tax Returns
	+ Representation & liaisoning on behalf of Clients with Tax Department
* Special Assignment –
	+ System Audit of PSU Banks.
	+ Stock Audit of Kandla International Container Terminal (KICT – JM Baxi Group)
	+ Having been Statutory Branch Auditor of Canara Bank during 2017-19.
	+ Team Leader in Internal Auditor of Deendayal Port Authority (FY 2020-21 & FY 2021-22)
* Assessment Proceedings –
	+ Preparation for Replies to the notices of Income tax department
	+ Preparing submissions for scrutiny assessments u/s 143
	+ Appearance before Tribunals
* Other Work handled –
	+ Supervising the preparation of accounts
	+ Audit of Trusts
	+ Accounting in Tally of various Individuals, Proprietorship firms, Partnership Firms
	+ Liasoning with tax department
	+ Dealing & Coordinating with bank officer
 |

|  |
| --- |
| **Areas of Expertise:** |
| * Statutory Audit and Tax Audit
* Assessment cases
* Accounting
* Certification Work
* Income Tax and Indirect Tax Returns
* Documentation and Reporting
 |

|  |
| --- |
| **Professional Qualification:** |
| **Level** | Institute | Year of Passing | Marks Obtained |
| IPCC Group - 1 | ICAI, New Delhi | May-2012 | 263/400 |
| IPCC Group - 2 | ICAI, New Delhi | May-2013 | 150/300 |
| FINAL Group - 1 | ICAI, New Delhi | May-2016 | 243/400 |
| FINAL Group - 2 | ICAI, New Delhi | May-2016 | 219/400 |

|  |
| --- |
| **Educational Qualification:** |
| **Degree** | **University/ Board** | Year of Passing | Percentage |
| B. Com  | Kutch University | March-2014 | 48.44% |
| H.S.C. | Gujarat Board | March-2010 | 65.29% |
| S.S.C. | Gujarat Board | March-2008 | 66.46% |

|  |
| --- |
| **Personal Information:** |
| **Date Of Birth :** | October1st1993 |
| **Languages :**  | English, Hindi, Gujarati. |
| **Hobbies :** | Listening Music, Swimming and Playing Outdoor Games. |

|  |
| --- |
| **Computer Skills:** |
| Software& Systems | MS Office, Tally ERP,  |

|  |
| --- |
| **Expected Salary:** |
| Commensurate with responsibilities & qualification. |

|  |
| --- |
| **Industry References:** |
| Available upon request. |

Thank you for considering my application. I look forward to the opportunity to contribute my skills and experience to your organization. I declare that information shown in the resume is correct and complete to the best of my knowledge & nothing is concealed or distorted.