**RESUME**

**PRASAD** 

**E-mail:** [**Prasad.54973@2freemail.com**](mailto:Prasad.54973@2freemail.com)

**Position: Logistics Supply Chain Coordinator and Shipping and Administrative Coordinator**

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# OBJECTIVES

* To explore other experiences beyond boundaries and take advantage of any opportunity that may help me in my professional growth.
* To be able to dispense tasks with utmost accuracy and efficiency.
* To be able to work in a reputable company that will support my future ventures and be able to find a company where I can use my knowledge and skills and be able to have a valuable contribution for the growth of the company and a company where I can give my full service and full commitment.

# PERSONAL STRENGTH

A dynamic team player with a strong sense of responsibility, able to work efficiently and produce required results under minimum supervision, highly motivated, possesses leadership capacity and has excellent skills in communication and collaboration

**PROFESSIONAL EXPERIENCE**

## MOBILE LAND SYSTEMS (Armored Vehicles Manufacturers)

**Ras Al Khaimah Free zone RAK, United Arab Emirates**



### Position: Logistics Coordinator (June 2017 – Current)

**Responsibilities:**

* **Imports and Export shipping coordinating**
* **Communicating between internal Supply chain and procurement**
* **Executing daily process on armored vehicles shipping through worldwide Maintain track of all Export and import armored Vehicles and cross trade shipments and report directly to Logistics manager.**

**STREIT GROUP, FZE (Armored Vehicles Manufacturers)**

**JAFZA, Jebel Ali FZ Dubai, United Arab Emirates**



**Position: Logistic s & Shipping Coordinator: (February 2012 – May 2017)**

**Responsibilities:**

* **Communicating between Procurement and finance department for smooth Shipping Operations**
* **Executing daily process on armored vehicles shipping through world wide**
* **Maintain track of all Export and import armored Vehicles and cross trade Vehicles.**
* **All Inbound and out bound shipment to Jebel Ali Free Zone**
* **Handling Exhibition Freight to World wide**
* **Well knowledge in ATA carnet process from Dubai chamber usage in Europe sector**
* **Well knowledge in applying Certificate of origins in Dubai chamber**
* **Well knowledge in freight cost Sea & Air through shipping lines and Air Lines.**
* **Communicating to forwarders for their competitive Shipping Rates.**
* **Documents Process in Ministry of foreign affairs, Dubai Protective System and Local Consulates for Legal approvals**
* **Monthly forecasting for whole Logistics Shipping Operations**
* **Maintain customs Accounts such as Standing guarantee and Credit accounts**

**V.I.P. SHIPPING L.L.C, DUBAI, U.A.E**



# Position: Shipping Coordinator (April 2005 – Jan 2012)

**Responsibilities:**

* **Sea Freight coordinator**
* **Transport Coordinator**
* **Industrial Duty Exemptions from Finance departments**
* **Customs documentation in Dubai Ports &Customs**
* **E-clearance & E Mirsal II**
* **Handling Customs clearance**
* **Process in DP WORLD departments**
* **Tracking in Dubai Trade**
* **LCL shipments Handling Jebel Ali General Cargo**

## EDUCATIONAL QUALIFICATIONS

* **Master Degree in literature (Nagarjuna University Guntur India)**

* **Bachelor Degree (Andhra University Visakhapatnam AP India)**

* **Intermediate through Intermediate board Hyderabad AP India)**

* **Matriculation through YNR College under Andhra university**

* **Proficient in Ms Office**

* **Having Valid UAE :Driving License**

## PERSONA; INFORMATION

* **Citizenship : Indian**
* **Date of Birth :31st July 1978**
* **Expiry Date :09/09/2021**
* **Visa Status :Employment visa/RAKIA**
* **Language spoken :English, Hindi,Telugu and Arabic**
* **Civil status :Married**
* **Hobbies**  **: Play Cricket & Badminton**
* **Address : Souk Al Kabeer Bur Dubai**

**Yours sincerely,**

**Prasad**