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| **SURESH** | | | **MANAGEMENT ACCOUNTANT** | | | | | | |
| **E-Mail**  [suresh.61851@2freemail.com](mailto:suresh.61851@2freemail.com)     **Personal Data**  D.O.B.: 20/05/1977  Sex: Male  Nationality: Indian   **Passport Details**   Visa Status: Employment Visa   **Languages Known**  English (Read, Write, & Speak) Telugu(Read, Write, & Speak)  Tamil(Read, Write, & Speak)  Hindi, Malayalam (Speak)  **Driving License** International/UAE D/L | | |  | | | | | | |
| **Areas Of Expertise** | | | | | | |
| * ***Financial Planning / Budgeting and Forecasting.*** | | | | * ***Financial Analysis.*** | | |
| * ***MIS - Financial Reporting.*** | | | | * ***Management Reports.*** | | |
| * ***Target Costing.*** * ***SAP – FICO / SAP BPC and ERP.*** | | | | * ***Variance Analysis.*** * ***Internal Controls.*** | | |
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| **Core Competencies** | | | | | | |
| Finance Professional with 13.3 year of experience in UAE, Retail/Wholesale and effective in work situations with an ability to orchestrate multi-task level of responsibility effectively. Excellent communication, interpersonal, ability to share knowledge and transfer skills, passionate and committed towards work, ambitious and result oriented.  **Skills and Experience:** Financial Analysis, Financial Accounting Cash Flow Management Team Management and Budget/Forecast & Strategic Planning. | | | | | | |
| **Career Snap Shot** | | | | | | |
| **Dec 2013 Till Date**  **Mar 2011 to Nov 2013** | | | **Management Accountant at Al-Futtaim Group, Dubai. Intersport**  **Management Accountant at Al-Futtaim Group, Dubai. Watches & Jewly** | | | |
| **Jan 2009 to Feb 2011** | | | **Accounts & Finance at SABIC, Dubai.** | | | |
| **Apr 2007 to Dec 2008** | | | **Sr. Accountant at ETA, Dubai.** | | | |
| **July 2003 to Mar 2007** | | | **Accounts Executive at R. Kamal Trading CO LLC, Dubai.** | | | |
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| **Management Accountant** | | | | | | **(Dec 2013 – Till Date)** |
| **AL-Futtaim Group. (Retail Business) - Intersport** | | | | | | **Dubai, U.A.E.** |
| ⮚Constantly monitor and maintain books of accounts (GL, AP, AR, Intercompany reconcile and  other sub ledgers) accurately so as to reflect true and fair view of the performance reports  ⮚Review monthly/Annual closing activities in accordance with corporate policies and IFRS  and ensure timely submission of monthly management pack, Providing monthly Flash profit  forecast to finance manager and Establish accurate forecasts regarding Expenses, revenues  and Manages regular reporting requirements.  ⮚ Preparing monthly business review reports, KPI’s for management to discuss with operations  and to take action And analysis for brand cost KPIs preparing MIS reports to management.  ⮚Provide input on the company‘s budget and control expenses of the function(UAE, KSA &  KWT) ensuring it stays within its operating budget.  ⮚Provide support, service and advise on all financial matters to the company management,  i.e. budgets preparation and presentation management accounting MIS and all other  financial and non-financial reports and statements. Establish key financial strategies to  enhance business profitability. And ensure financial team follows company policies and  regulations.  ⮚Prepare feasibility studies, business plans and financial models for new projects and capex  with analysis of capital, profitability and cash flow.  ⮚Preparing company strategic 5 year planning / Annual budget and preparing quarterly  forecast by updating actual and projecting for the rest of the year along with presentation.  ⮚Ensure timely preparation of the financial budget and forecast for the company in line with  ALFG requirements, review annual budgets and recommend any changes if needed.  ⮚Prepare to management on variances from the established budget and reasons for those  variances generate financial reports related to budget, Accounts payable, receivables &  expenses etc.  ⮚Assemble spreadsheets and draw charts and graphs used to illustrate technical reports.  ⮚Final Budget will upload in SAP/BPC system and Quarterly LE budget as well. | | | | | | |
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|  | | | | **Professional Experiences** | | | |  | |
| **Management Accountant** | | | | | | | **(Mar 2011 – Nov 2013)** | | |
| **Al-Futtaim Group. (Retail Business) - Watches & Jewellery.** | | | | | | | **Dubai, U.A.E.** | | |
| ***Month End Closing:-***   * Month end preparation of Flash report to management on time. * Preparation of monthly P & L schedules, prepayments schedules & budget vs. actual expenses.   Before close period in SAP system   * Upload journal entries to SAP System before close the period on monthly base on time. * Proactive and efficient commercial analysis focusing on the business development and prevention of revenue / Cost leakages   ***Monthly Management Report and Reviews:-***   * Monitoring - finance function with consolidation of final reports with KPI Blocks Management Pack. * Prepare and provide detailed monthly financial  reports - Profit and Loss account, Balance sheet, Cash Flow including  analyzing & reporting of  variances to local management * KPI Blocks & Financial statement Consolidation and analysis / reviews month end and year end. * SAP BPC – updatation for Quarterly / Annual Budget / Forecasting / Long Term Planning (P/L & BS) * Constantly monitor and maintain books of accounts (GL, AP, AR and other sub ledgers) accurately so as to reflect true and fair view of the brand performance reports * Assist the Finance Manager in finalizing the new country feasibility and new market study * Observed financial functioning of 31 Cost Centre and compared actual expenditure & budget. * Consolidation of the expense annual budgets, review expense estimates & revenue trend analysis. * And P&L Analysis, Monthly budgets to actual accounting reports. * Preparing monthly report stores wise profit & Loss, monthly budget vs. actual accounting report in net profitability for the month & YTD, distribution to internal Management   ***Annual Planning & Budgeting:-***   * Preparation of annual budgets, forecasting for current year and (5Yr LTP) Long Term Planning budget. * Budget, planned and forecasted for the retail outlets and implemented performance measures * For the organization and Analyzing sales figures and creating forecasts * Respond to questions from other finance departments as required. * Ensure general ledger accuracy by reviewing and posting journal entries, accurate recording of accounting transactions in accordance with accounting principles & standards. * Complete Audit and all reporting are in accordance with International Financial Reporting Standards(IFRS) | | | | | | | | | |
| **Accounts & Finance.** | | | | | | | **(Jan 2009 - Feb 2011)** | | |
| **SABIC (Saudi Base Industrial Corporation)** | | | | | | | **Dubai, U.A.E.** | | |
| * Monitoring entire Accounts and Finance function * Controlling Credit limit with GCC Customer. * Co-ordinate with Sales team & attending monthly meeting accounts resolve issues * Monitor the L/C transactions to successfully process payments by reviewing and approving drafts to avoid discrepancies. * Establish and implement new accounts receivable systems and processes whilst maintaining controls and accuracy at all times. * Monitors accounts receivable records, including claims and overdue invoices * Investigates credit standing of new customers, arranges terms of payment, and follows up on collection of accounts. * Responsible for accounts receivable activities involving tracing sources of error, correcting billing records, processing final billings, reconciling errors, accuracy of charges on customer's bills, investigating, granting, and controlling credit, and managing collection of accounts due. * Ensure that data relating to the sale of and payment for such products is included in the finance system on an accurate, complete and timely basis. * Ensure that the SAP system is updated with timely review of Credit Limits, terms and status. | | | | | | | | | |
| **Sr. Accountant** | | | | | | | **(Apr 2007 - Dec 2008)** | | |
| **ETA Group (Emirates Trading Agency)** | | | | | | | **Dubai, U.A.E.** | | |
| * In-Charge of entire Accounts and Finance function * Site job’s – Analysis and Cost control * Monthly Reconciliation of Inter Division and Corporate Accounts * Reconciliation of Bank A/c & Intercompany books on monthly bases. * Every Quarter Balance Sheet Preparation. * Monthly Preparation of all MIS Reports and submitting to Top Management on time * On monthly Bases Inventory status reporting to Management. * Finalization of yearly Accounts and compilation of Audit. | | | | | | | | | |
| **Accounts Executive** | | | | | | | **(Jul 2003 - Mar 2007)** | | |
| **R. Kamal Trading Co LLC** | | | | | | | **Dubai, U.A.E.** | | |
| * Handle complete books of accounts independently up to finalization including books transaction, cash, payroll and other related jobs. * Preparing Monthly MIS Report. On time and accurately. * Inventory Controlling – All entry posting on time and accurately. * Monitor all general ledgers accounts together with costing efforts and its supporting transaction documents. * All journal batches accurately before posting to the system. * All the Accounting Operation Procedures – ensuring all posting to the General Ledger completed on time and accurately. * Responsible for detailed reconciliations of all GL accounts & monthly rating of B/S accounts. * Take care of Accounts receivable follow up; prepare Customer – Vendor reconciliation statement & final accounts such as Profit & Loss Account and Balance – sheet. * Handle payments (outgoing), attend payment enquiries, and handle supplier’s books of accounts. In charge of local purchases and payroll functions. | | | | | | | | | |
|  | | | | | **Qualification & Skills** | |  | | |
| **Educational Qualifications** | | | | | | | | | |
|  | * **CMA (Pursuing)** – IMA, United States. | | | | | | | | |
|  | * **MBA** - Finance Management, Vinayaka Missions University, Salem, India- 2007. | | | | | | | | |
|  | * **M.Com** - Financial Accounting, Annamalai University, Chennai, India -2000. * **B.A** Corporate-Financial Accounting /Management Accounting, Madras University, India -1998. * **Diploma in Business Management** – 1998. * **E – Commerce** – 2001. (One year computer Course) | | | | | | | | |
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| **I.T. Skills** | | | | | | | | | |
| * MS Office - Word, Excel, PowerPoint, Microsoft Outlook and Internet Explorer. | | | | | | | | | |
| **Accounts Software Knowledge** | | | | | | | | | |
| * SAP – FICO Model, SAP BPC & ERP. * Tally – 5.4, 6.3, & 7.2 Release 2.1 * Daceasy & Wings – 2000**.** | | | | | | | | | |
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| **Interests & Hobbies** | | | | | | | | | |
| Reading Books, Watching News and Swimming. | | | | | | | | | |
| **Indian(PP-G 2703587)** | | | | | **Married** | | **Male** | | |
| **Employment Visa** | | | | | **UAE Driving License** | | **D.O.B. 20/05/1977** | | |
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