EDUCATION

Project Management Institute **United States**

***Certified Project Management Professional****,* ***April 2012***

Bharathiar University  **India**

***Bachelors in Engineering-Civil, April 2002***

Passed out with Distinction

CAREER SUMMARY

* Total **Professional experience – 10 years**
* Experience in the field of ***Planning*** - **5 years** (Contractor's Environment) + **3 years** (Client Environment)
* Experience in ***Site Execution*** - **2 Years**
* Specialist in ***Planning, Project Control & Claims Analyst***
* Key Planning Skills from Contractor perspective: Prepare Clause 14 program along with resource calculation & loading; Analyzing & preparing EOT claims; generating various kinds of reports for status reporting.
* Key Planning Skills from Client Perspective : Prepare combined program for all projects and advice top management about time frame; cash flow requirements; design availability requirement; reviewing tender contract conditions in relation to claim and program; analyzing and approving Cl.14 program; EOT claims and establishing liquidated damages; analyzing the risks and advice about the solutions;
* Key Site Execution Skills: Quantity take off; Surveying; getting work done with maximum productivity; quality check of construction elements

ORGANIZATION SUMMARY

* Saeed Mohammed Al Ghandi Investments – *One of the biggest groups in UAE having diverse business all over around Dubai & Sharjah*
* Gammon-Billimoria LLC – *Conglomeration of Gammon India and Billimoria builders forming into one of A Class construction company*
* Gammon India Limited – *One of India’s top listed construction company*
* Hindustan Construction Company – *One of India’s top listed construction company*

PROFESSIONAL EXPERIENCE

**Saeed Mohammed Al Ghandi Investments** **United Arab Emirates**

*Senior Projects Control Engineer (June 2008 - Present)*

* Monitoring the projects Progress, General Quality.
* Analyzing the projects progress and identifying and documenting possible delays from the contractor.
* Update top management about project status, possible delays, subsequent consequences and other hitches in the project due to client/consultant.
* Establish liquidated damages in comparison with baseline program whenever noted.
* Analyzing EOT claims without prejudice from contractors and approving in co-ordination with FIDIC recommendations. Successfully negated 2 claims.
* Involved in Pre tendering process such as formulating the contract conditions, reviewing the tender, negotiations and selection process.
* Preparing cash flow for all projects to do financial analysis and highlighting the critical issues to the management
* Acting as a client representative in the projects and coordinating with the contractor to achieve the necessary requirements.
* Worked with the project program and interfacing with consultants and other contractors providing planning expertise within a client environment.
* Attending progress meetings as client representative and monitoring the progress of the projects.
* Coordinating with various departments within client office and consultant office.
* Maintained risk analysis log and giving the solutions to the management to mitigate the risks.

**Gammon-Billimoria LLC** **United Arab Emirates**

*Planning Engineer (August 2006 - May 2008)*

* Prepared clause 14-construction program using primavera with detailed activities and resource loading.
* Generated reports such as resource productivity, cash flow / S-curve, monthly / weekly job status mentioning delays if any and solution to overcome the delay and report to the top management.
* Monitored the progress on daily/weekly/monthly basis and flagging up the critical issues and delays to the top management.
* Made analysis on EOT and prepared a statement of claim and successfully got 2 months as EOT.
* Prepared materials flow chart, resource program and resource allocation with respect to Clause-14 program.
* Attended progress meeting with client and presenting the site progress to the delegates.
* Monitored the optimum utilization of materials, resources, plant and reporting to the top management regarding the job status periodically.
* Organized weekly / monthly meeting with Project Manager and Project In charges to discuss the progress.
* Introduced systems and formats for monitoring the progress on daily/weekly/monthly basis.
* Controlling the flow of capital materials, resources etc as per the program.
* Coordinated with sub contractors and site Engineers for smooth flow of linked activities

**Gammon India Limited India**

*Planning & Q.S. Incharge (December 2004 - August 2006)*

* Prepared clause-14.1 master construction program using MS Project with resource loading.
* Prepared monthly invoice and getting it certified with the client.
* Prepared control estimate with detailed project analysis.
* Co-coordinated with clients upon the progress and other contractual issues.
* Selecting, negotiating and finalizing the sub contractors and rates for various activities.
* Monitoring the resource flow and productivity and tracking the control estimate and reporting to top management regarding the status of job.
* Worked in ERP system for job management and extracted reports with respect to the job status, material reconciliation etc.,
* Preparing weekly / monthly program for monitoring periodically.

**Hindustan Construction Company** **India**

*Site Engineer (April 2002 - December 2004)*

* Managed the allocated resources and utilizing it at the maximum.
* Direct in surveying to lay out installations and establish reference points, grades, and elevations to guide construction.
* Dealt with clients and getting checked for the shuttering and reinforcement and getting concrete poured.
* Analyzed the workable rates and sub letting the work to the sub contractors so as to get the maximum productivity of the labours.
* Planned for material and man power required for the given target.
* Prepared bar bending schedule and tying it in the site.
* Prepared sub-contractor bills for their work done.

OTHER SKILLS

* Proficient in Planning Software - *Primavera & MS Project*
* Experienced with *AutoCAD & MS Office*
* Can Speak, Read, Write - *English, Hindi, Tamil*
* Can Speak - *Kannada, Telugu, Malayalam* (local Indian Languages)

KEY PERSONAL SKILLS

* Very cool & positive attitude personality
* Much friendly nature and casual type
* Equally dedicated to job and family
* Very much concerned about the tasks and commitment

PERSONAL DETAILS

* Nationality : Indian
* Date of Birth : 26/07/1981
* Marital Status : Married



**Gulfjobseeker.com CV No:** **374148**