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**Career Objective**

Seeking an entry level opening in the area of Marketing& Sales management that gives me a chance to utilize my skills in my area of competence to contribute towards the progressive growth of the organization and also support, active learning and further enrichment of my experience.

JOB EXPERIENCE AT THE TIME OF MBA

Period: 2013 january - 2014 August

**Marketing Executive**

Organisation: **PREMIER GARAGE** is a private company in india which has been providing car Engine Rebuilding for over four decades.

Location: THRISSUR, KERALA

* Supporting the Branded car dealers for High level Engine rebuilding.
* Visiting and assisting the Branded car dealers for Technical and Mechanical assistance.
* Branded car service centers are also given high level of Technical and Mechanical Assistance.
* High level of work is generated with appropriate tie-up and regular dealer visit.
* Engine rebuilding is appropriately done with Mechanical assistance, technical support and high technical skill.
* Supporting the team members with high motivation and team effort.

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JOB EXPERIENCE AT THE TIME OF BBA

Period: 2012- 2013

**Product Executive**

Organisation: SHRIRAM Transport Finance co. Ltd (India's largest player in commercial vehicle finance, with a network of 620 branches and 515 rural centres)

Location: COCHIN,KERALA

**Job description:**

* Reviews collection of receivables and billing statements.
* Verifies daily cash position, physical daily cash count and bank deposit and cash Management.
* Visiting branded vehicle dealers in order to increase the tie-up and high sales.
* Safeguard books of documents, vouchers, contracts and other important records.
* Increasing the Morale of team members with high dedication and team effort.
* Support team members with various supporting schedules and report.
* Sending statements of accounts to customers, vendors appropriately and its follow-up.

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Period:2011- 2012

Team member in outsourcing insurance work

Organisation: ARCIS e services Pvt Ltd (ARCIS is a leading provider of outsourcing solutions to multinational clients in the India over two decades)

Location: COCHIN, KERALA

**Job description:**

* Supporting the client company for opening the insurance account, collecting the monthly, quarterly and yearly premium.
* Monitoring the field employees for performing the assigned job.
* Providing software and location assistance to the field job.
* Communicating with the Top Management and assigning the Jobs according to them to the field employees with team effort.
* Technical assistance is upgraded with the help of Top technical Management and it is re-assigned in to the team.
* Management and Customer follow up is periodically maintained.
* Team members are highly motivated in-order to increase the team effort

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Period: 2010- 2011

Sales Executive in Housing loans

Organisation: **Sundaram BNP Paribas Home Finance Ltd.** (SUNDARAM BNP Paribas Home Finance Ltd.is one of the largest providers of long-term finance for residential loans in India)

Location: COCHIN,KERALA,

**Job description:**

* Mainly providing Housing loans for the Geojith shareholders.
* Providing loans according to their loan eligibility criteria.
* Management and follow up of receivables with age wise break-up.
* Validates payment of accounts and ensures timely payment of vendors.
* Also providing special mortgage facility for the Geojith shareholder’s.
* Opening Housing loans and Mortgage loan facility on the basis of Sundaram BNP Paribas.
* Supporting the team members with various supporting schedules and reports.

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Period: 2009- 2010

**HR Assistant**

Organisation: **ICICI Prudential** (ICICI Prudential Life Insurance Company is a joint venture between India's largest private sector bank “ICICI” and UK’s leading international financial services group “Prudential plc”)

Location: COCHIN,KERALA

**Job description:**

* Providing Training support to the HRM Team.
* Employees ID are created through Software support.
* Employee allocations are also made through these Software support.

**Academics**

**Master of Business Administration** from Bharathiyar University, Tamil Nadu, India (MBA) specialisation in HRM.(2013)

**Bachelor of Business Administration** from Mahatma Gandhi University, Kerala, India (BBA) specialisation in Marketing.(2006-2009)

**Higher secondary Public Examinations *–* HSE** (Pre-graduation), Kerala, India(2004-2006)

**S.S.L.C** from board of Public Examination, Kerala, India(2004)

Computer Skills

G-Accountant from G-TEC Computer education *(*Technical proficiency in Tally, MS office (Excel, Outlook Access, Word, Power Point).

**Personal details**

Date of Birth : 28th April 1988

Age : 26 Years

Marital Status : Single

Gender : Male

Nationality : Indian

Languages : English, Hindi and Malayalam

References: Shall be furnished upon request.

**Declaration**

I hereby declare that the above said information is true to the best of my knowledge and belief.